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ABSTRACT

This is a library handbook used by freshman composition students at the University of Evansville (Indiana) as a required text. Though the first seven pages present information relevant only to Clifford Library--e.g., operating hours, floor plan, and circulation policy--the remainder provides more general bibliographical/instructional information. Various kinds of reference resources and their uses are described and their call numbers are provided. Included in these descriptions are general works--dictionaries, almanacs, atlases, directories, and encyclopedias; indexes--periodical indexes, newspaper indexes, and indexes to literary works, speeches, and art reproductions; and other sources--book review, statistical, biographical, and indexing/abstracting sources. Both a title and a subject index are provided with the document. (JD)

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ED167160

U.S. DEPARTMENT OF HEALTH,
EDUCATION & WELFARE
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HEADPOWER!

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"PERMISSION TO REPRODUCE THIS MATERIAL HAS BEEN GRANTED BY

Mary Mancuso Biggs

TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC) AND USERS OF THE ERIC SYSTEM."

HEADPOWER!

3rd Edition

Text by

Mary G. Biggs

and

Professional Staff of
Clifford Library

Cover graphic by

Carol Brockman

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May 1978

"Knowledge is power."

Francis Bacon (1597)

"Knowledge is of two kinds:
we know a subject ourselves, or
we know where we can find
information upon it."

Samuel Johnson
quoted in Boswell's
Life of Dr. Johnson (1791)

"'What tremendously easy riddles you ask!' Humpty Dumpty growled out. . .'Why, if I ever did fall off -- which there's no chance of -- but if I did --' Here he pursed up his lips and looked so solemn and grand that Alice could hardly help laughing. 'If I did fall,' he went on, 'the King has promised me -- ah, you may turn pale, if you like! You didn't think I was going to say that, did you? The King has promised me -- with his very own mouth -- to -- to --'

'To send all his horses and all his men,' Alice interrupted, rather unwisely.

'Now I declare that's too bad!' Humpty Dumpty cried, breaking into a sudden passion. ''You've been listening at doors -- and behind trees -- and down chimneys -- or you couldn't have known it!'

'I haven't, indeed!' Alice said very gently. 'It's in a book.'"

Lewis Carroll
Through the Looking Glass (1872)

After you have worked with Headpower! and after you have had a library instruction presentation in one of your courses, you will probably still have questions about the library! To have your questions answered, you should come to the "Information Desk" on the main floor of Clifford Library. At the Information Desk, a reference librarian is always on duty to answer your questions. If you don't ask us when you're in the library, we may ask you!

Mark Weber
Director of Public Services

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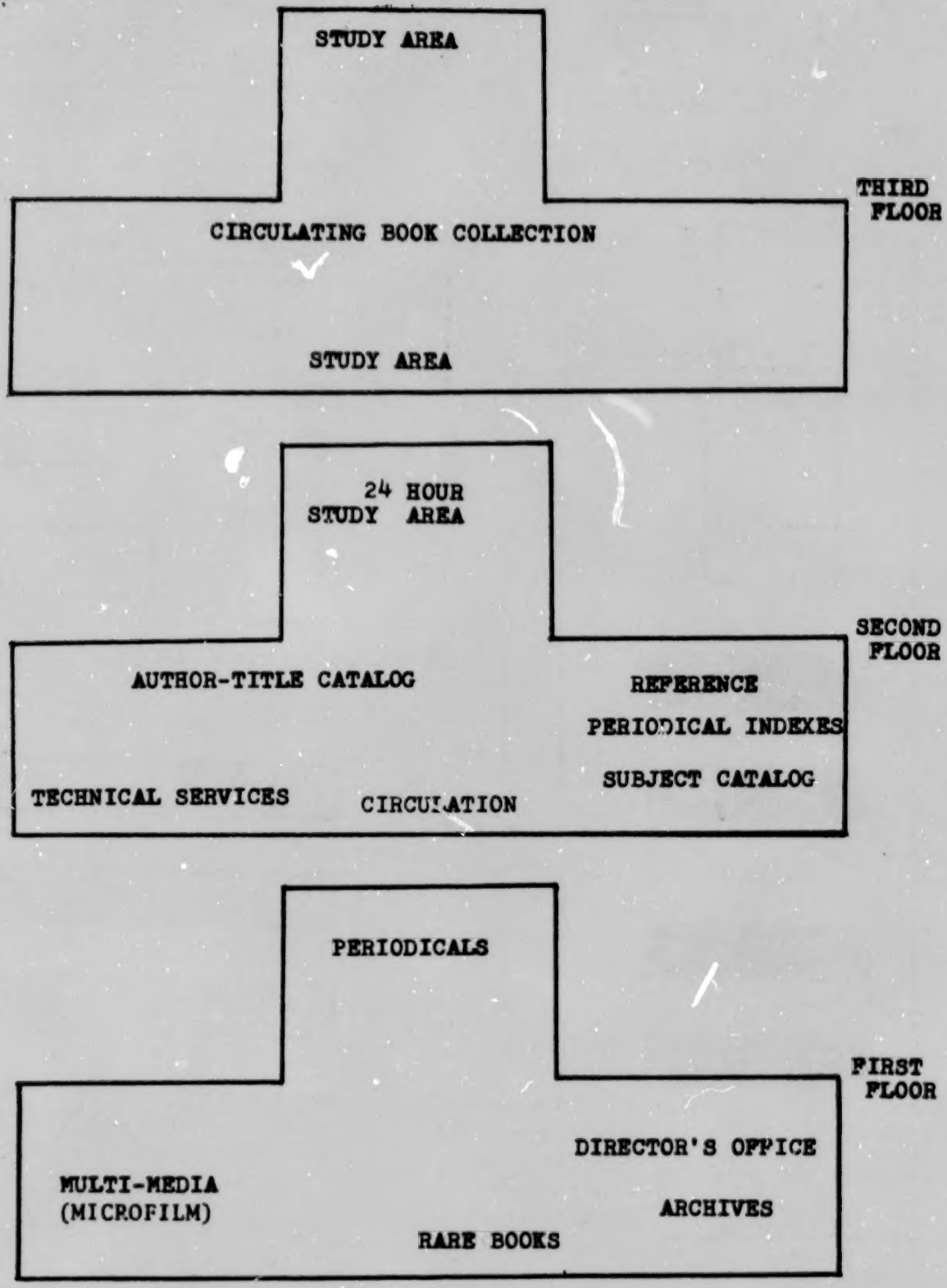
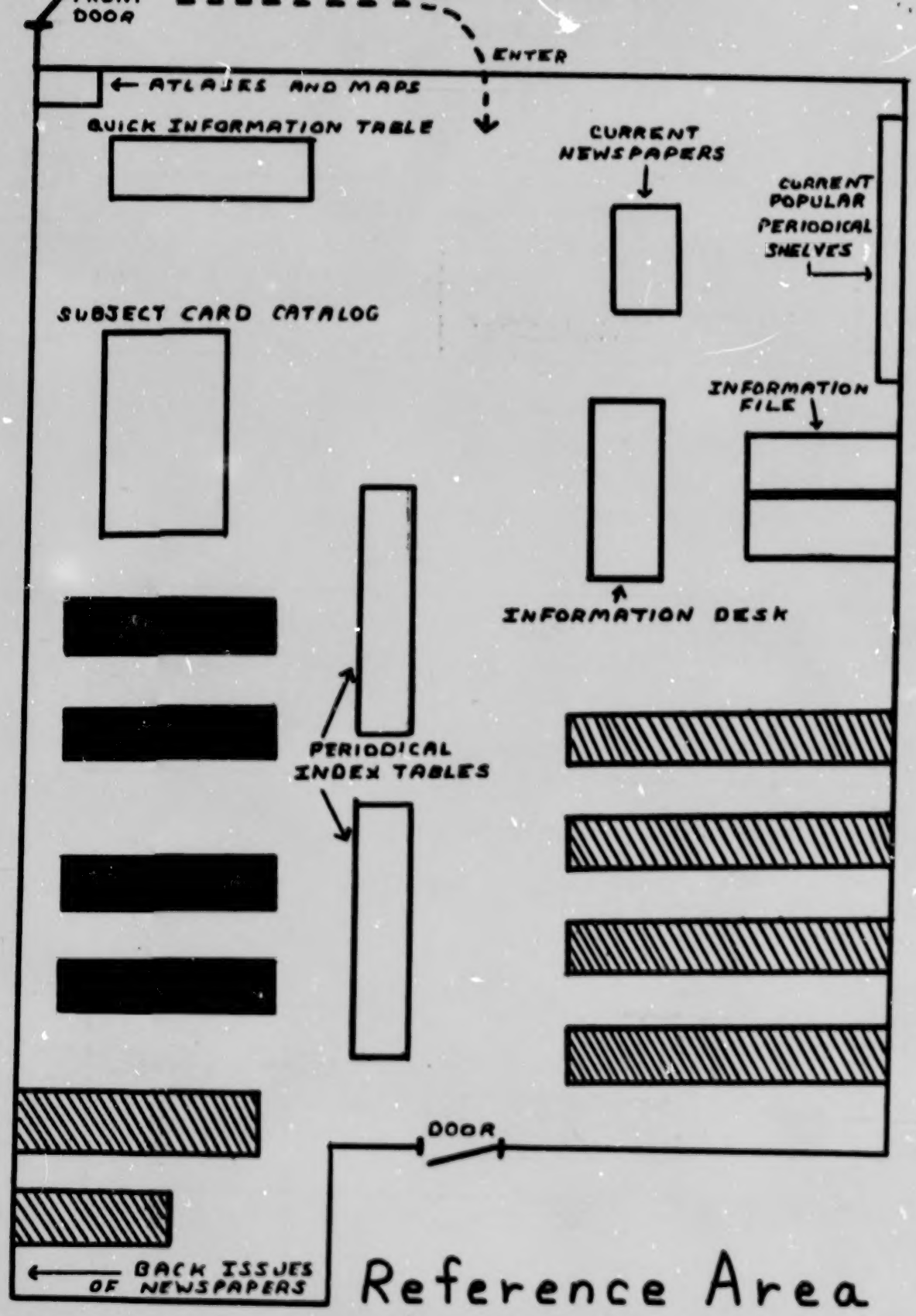


Clifford Library Floor Plan


FRONT DOOR
ENTER
← ATLASES AND MAPS
QUICK INFORMATION TABLE
CURRENT NEWSPAPERS
CURRENT POPULAR PERIODICAL SHELVES
SUBJECT CARD CATALOG
INFORMATION FILE
INFORMATION DESK
PERIODICAL INDEX TABLES
DOOR
← BACK ISSUES OF NEWSPAPERS
Reference Area
REFERENCE COLLECTION "REF"
PERIODICAL INDEXES "INDEX AREA"

LIBRARY HOURS

For entire library:

Mon. - Th.:	7:45 a.m. - 11:00 p.m.
Fri.:	7:45 a.m. - 5:00 p.m.
Sat.:	9:00 a.m. - 5:00 p.m.
	(Reference Librarian on duty from 12 noon - 5 p.m. only)
Sun.:	1:00 p.m. - 10:00 p.m.

For After-hours Study Area:

During the week, the Study Area is closed at 2:00 a.m. and reopens at 6:00 a.m.

Friday:	6:00 a.m. - Midnight
Saturday:	9:00 a.m. - 6:00 p.m.
Sunday:	9:00 a.m. - 2:00 a.m. Monday

During quarter breaks, vacations, and final exam weeks, library hours will vary from the regular schedule. To find out what the hours will be at these times, call the library, or stop by and ask at the Circulation Desk or Information Desk on the main floor.

LIBRARY TELEPHONE NUMBER: 479-2462

CIRCULATION POLICY

When you come to check out a book, you will be asked to write your name, local address and local phone number on the book card. You will also need to show your student I.D. (If you don't have it with you, the circulation staff normally has a computer print-out of currently enrolled students which should include your name, but don't count on that for the first 3 weeks of a new quarter, since it takes at least that long for the print-out to be prepared.) If you don't have an I.D., chances are excellent that you cannot get the items you want. (Part-time students and grad students have slightly different I.D. requirements.)

Check-out time for books with white book cards is 3-4 weeks. The date your material is due back at the library is stamped on a "date due" slip in the back of the volume and is your reminder.

There are no fines for 4-week books until after the last day of finals. (A sign at the Circulation desk in the library gives the date for the current quarter.) After that date, there's a $1.00 per item fine which you must pay when your materials are returned. If you do not pay, you will be billed. Copies of the bills are kept and reported to the business office. You may be unable to receive your grades or to register for the following quarter until your library record is cleared.

The purpose of fines isn't to "punish" students but only to provide an added incentive to have library items returned for others to use. Some areas of the library collection are better supplied with books than others, and when many students are competing for a small number of items, it is vital that books be returned on time.

Overdue notices are sent out a few days after your 4-week library materials are due and again about 10 days or 2 weeks later. Overdue reminders may seem like a pain, but they can save you money in the long run.

Other types of library items you can check out include materials on reserve (mostly books and articles that professors want on special short-term loan so that more people can use them). Four types of reserve check-out are available: 7-day, 3-day, overnight, and non-circulating. 7-day and 3-day materials are mostly shelved with the other materials upstairs, though they have color-coded book cards (green cards for 3-day items and tan cards for 7-day items). They are due on the date stamped on the "date due" slip in the books, but fines on these begin as soon as the items become overdue - 25¢ for the first day and 5¢ for each additional day.

Noncirculating reserves are for use in the library only. They are checked out for two hours at a time. Fines in this case are 25¢ for the first hour overdue and 5¢ for each additional hour, up to 60¢ per day.

Overnight reserves are for use in the library during most of the day; each day, one hour before the library closes, the overnight materials can be checked out. They become due the following day, one hour after the library opens. Workers at the circulation desk can tell you the exact hours involved for that day. The fines for overdue, overnight material are the same as for noncirculating reserves.

Students can check out single issues of periodicals overnight. (The newest issues and those bound together into large volumes cannot be checked out.) Beginning at 5 p.m. most days, magazines can be checked out overnight. Like overnight reserves, they are due one hour after the library opens the following day. Fines are the same as for noncirculating and overnight reserves.

When the library is going to be closed for school vacations, be sure to ask about special due dates.

Sue Rawlins
Circulation Librarian

CALL NUMBERS

The call numbers on books in Clifford Library may look strange to you at first. Most likely, your high school library used the Dewey classification system. We, and many college libraries, follow the Library of Congress system.

The first two lines of the call number classify the book according to its subject matter, and the third line is usually based on the author's last name. If the book is a second, or later, edition, there will be a fourth line in the call number; and it is the date of publication.

Typical call numbers might look like this:

P	PN	JK
29	145	1041
.C32	.J6	.B4
		1975

To locate a book on the shelves, follow these steps:

1. Find the stacks containing the letter or letters on the first line of the call number.

2. The second line is a whole number, so move along the row until you reach this number.

3. There may be several books where the first 2 lines of the call number are identical. Then look at the third line, which is arranged first alphabetically, and then numerically. Please note that this number is a decimal.

And remember--the library staff is always happy to provide assistance.

Elinore Zeta
Head of Technical Services

INFORMATION FILE

The Information File, a vertical file of pamphlets and clippings housed in metal file cabinets behind the Information Desk, is a service added by the library during the past year. Items are arranged by subject with emphasis on the following areas:

(1) Current topics not yet appearing in journal indexes or covered in books--or in such heavy demand that sufficient background material is not available (e.g., child abuse, Equal Rights Amendment, genetic engineering).

(2) Topics of a more practical or social nature than is generally addressed in an academic library collection (e.g., consumer information, child care, birth control, game rules).

(3) Annual reports of corporations and foundations.

(4) Travel brochures and road maps.

(5) Local information (e.g., on churches, schools, and government units such as the Health Department and Planning Commission). Holdings are limited; consult the Public Library for more extensive coverage of local information.

When looking for a topic in the Information File, it's a good idea to check the subject index before going to the file drawers. The subject index is a Rolodex File on the table beside the filing cabinets. Here you will find all the subject headings appearing in the Information File, plus numerous cross references. Also, a number of entries in the subject card catalog indicate materials in the Information File. Once again, if you have any questions, a librarian will gladly help you.

Items from the Information File may be used in the library or checked out for three days. At present, there is no limit to number of items which may be borrowed, try not to take everything in a folder which is currently in great demand.

The Information File is constantly being updated. We hope it meets YOUR needs for current information. If you have any complaints, please note them in the Suggestion Box or leave word with a librarian at the Information Desk.

Jonette Aarstad
Reference Department

The first part of Headpower! has provided you with essential information regarding Clifford Library at the University of Evansville.

The next part of the handbook lists basic reference sources, arranged by type of source (e.g., "Dictionaries"; "Almanacs", etc.) An instructional section at the beginning of each group of sources explains how to use a key source in that group. For example, at the beginning of the "Dictionaries" section are instructions on how to use Webster's Third New International Dictionary; at the beginning of the section of "Abstracting Sources" are instructions on the use of Psychological Abstracts; etc.

To find a source by title, check the Title Index (pages 64-66). To find reference works and indexes on a particular subject, check the Subject Index (pages 67-70).

Note that selected sources are listed in Headpower! Many more sources are available in the Reference Area at the library. For help in locating sources, check with the librarian at the Information Desk in the Reference Area.

Also, note that the information included in this part of the handbook will be useful at any academic library. All reference sources listed here are available at most college and university libraries. Call numbers will be the same (or nearly the same) at any library which uses the Library of Congress classification system. So----hold on to Headpower! and take it along if you transfer to another college or university, if you attend summer classes elsewhere, or if you go on to graduate school!

Mary Biggs
Public Services Librarian

Ref
PE
1625
W.36

WEBSTER'S THIRD NEW INTERNATIONAL DICTIONARY.
Springfield, Mass.: Merriam, 1966.

Dictionaries provide more information than just how to spell a word. For example, Webster's provides the following information for each word listed:

1) proper division into syllables
2) pronunciation
3) variant pronunciations
4) part of speech
5) suffix to add in order to form plural
6) origin (etymology)
7) whether it is usually capitalized
8) meanings
9) use in context

when appropriate: related or synonymous words for a few selected words; illustrations

These items of information are identified by number on the citation for "fascism" replicated below:

In addition, Webster's provides a variety of colored plates (e.g., "Gems," "Dogs," "Poisonous Plants") and tables (e.g., "Braille alphabet," "constellations," "periodic table"). These are listed in the front of the dictionary on the "Table of Contents" page. Complete explanatory charts and notes (pages 5a-22a), a "Guide

to Pronunciation" (pages 32a-47a), and a list of "Abbreviations Used in This Dictionary" (pages 54a-56a) give more information than you'll probably ever need to use Webster's. Other sections in the front of the dictionary include guides to pronunciation, spelling, capitalization, pluralization, the writing of compound words, and forms of address. (Did you know that a "recorder" is addressed as "His Honour Recorder"? Now, what's a recorder?)

The Second and Third Editions of WEBSTER'S NEW INTERNATIONAL DICTIONARY are located on separate stands across from the reference desk, near the map section, by the windows.

A much more complete list of specialized dictionaries and encyclopedias, arranged by subject, is available in the reference area. It should be in red cardboard covers on an index table. If you do not see it, ask at the Information Desk, where a duplicate copy is always available.

EXAMPLES OF SPECIALIZED DICTIONARIES ARE LISTED BELOW:

Ref
KF
156
B.53

BLACK'S LAW DICTIONARY, by Henry Campbell Black. Revised 4th edition. St. Paul, MN: West, 1968.

Subtitled: "Definitions of the terms and phrases of American and English jurisprudence, ancient and modern." Black's provides the legal definition of a term, which may be quite different from the way it is used in general periodicals and newspapers, or in everyday conversation.

Ref
PC
4640
C.35

CASSELL'S SPANISH DICTIONARY: SPANISH-ENGLISH, ENGLISH-SPANISH. New York: Funk and Wagnalls, 1960.

This bilingual dictionary is an easy-to-use source of pronunciations and translations of words, phrases, and expressions. Other Cassell's bilingual dictionaries are available for Latin (Ref/PA/2365/L.3/C.3), French (Ref/PC/2640/C.28), German (Ref/PF/3640/B.45), and Italian (Ref/PC/1640/C.33).

Ref
GN
11
W.5
1958

DICTIONARY OF ANTHROPOLOGY by Charles Winick. Ames, Iowa: Littlefield, Admas, 1958.

Includes approximately 10,000 entries.

Ref
HF
1001
.M76

DICTIONARY OF BUSINESS, FINANCE AND INVESTMENT, by Norman D. Moore. Dayton, Ohio: Investor's Systems, Inc., 1975.

"Encyclopedic dictionary of words and phrases common to the world of business, the financial community, and the stock market." Includes "see" references to related terms.

Ref
LB
15
G.6
1973

DICTIONARY OF EDUCATION edited by Carter V. Good. 3rd edition. New York: McGraw-Hill, 1973.

This is a scholarly dictionary of terms and phrases used by educators. Approximately 33,000 terms are included.

Separate lists, at the back, list terms which are peculiar to Canada, England, and Wales.

This dictionary does not include biographical entries for prominent educators.

Ref
PN
44.5
.S46

DICTIONARY OF LITERARY TERMS by Harry Shaw. New York: McGraw-Hill, 1972.

This source identifies literary terms, references, and allusions. Often, examples from literature are cited. Includes "see" references to related terms.

Ref
H
41
G.6

A DICTIONARY OF THE SOCIAL SCIENCES, edited by Julius Gould and William L. Kolb. New York: Free Press, 1964.

Approximately 1,000 basic concepts in the social sciences are defined and described by 270 social scientists. Social sciences covered are: political science; social anthropology; economics; social psychology; and sociology. Common usage is given as well as scientific usage. Quotations and citations from literature are included to demonstrate usage. Information provided includes: definition of each term; historical meanings; variations in the way a term is used in the different social sciences; bibliographic references to works in the social sciences dealing with the term; "see also" references to related terms.

Ref
HB
61
M.16

McGRAW-HILL DICTIONARY OF MODERN ECONOMICS: A Handbook of Terms and Organizations. Edited by Douglas Greenwald et. al. New York: McGraw-Hill, 1965.

In the front section of this source, economic terms are defined at length in clear, lay language. For most terms, bibliographic references for further reading are provided.

In the back section, economic organizations are identified. Information provided includes categories of membership; purpose; activities; size; founding date; publications; address.

Ref
Q
123
M.15

McGRAW-HILL DICTIONARY OF SCIENTIFIC AND TECHNICAL TERMS, edited by Daniel N. Lapedes. New York: McGraw-Hill, 1974.

Includes almost 100,000 definitions in all areas of technology and the hard sciences. Also includes approximately 2,800 illustrations.

Ref
PE
2835
F.6

MODERN AMERICAN USAGE: A GUIDE, by Wilson Follett. New York: Grosset & Dunlap, 1966.

This is an excellent source of authoritative opinions on points of usage and grammar. You can, for example, find the answers to these questions: What is the difference between "appreciate" and "esteem"? Between "augment" and "supplement"? What is "permafrost"? And what is the correct and current usage of commas, parentheses, colons, semicolons, etc.?

Ref
R
121
S8
1976
(on Quick
Info Tables)

STEDMAN'S MEDICAL DICTIONARY. 23rd edition. Baltimore: Williams & Wilkins, 1976.

"A vocabulary of medicine and its allied sciences, with pronunciations and derivations."

Provides clear, up-to-date definitions of medical terms. Also includes some illustrations.

Ref
G
103.5
W.42
1977

WEBSTER'S NEW GEOGRAPHICAL DICTIONARY. Springfield, MA: Merriam, 1977.

"A dictionary of names of places with geographical and historical information and pronunciations. Illustrated with many maps in the text."

Ref
AY
67
.N5
W7
(on Quick Info Tables)

THE WORLD ALMANAC AND BOOK OF FACTS. New York: Newspaper Enterprises Association. Annual publication.

THE WORLD ALMANAC is a potpourri of endless information on social, political, financial, industrial, educational, artistic, and other subjects. It is usually an excellent place to start looking for the answer to a general-fact question.

For example, there are tables and lists of railway statistics; census data; highway mileage between selected cities; longitude, latitude, and altitude of North American cities; noted Americans in virtually every field, with birth and deathdates; memorable dates in world history; Roman Catholic popes; manned space flights; Pulitzer Prize winners; Congresspersons; even animal lore (a group of crows is called a "murder"' a group of goldfinches is a "charm"). Short narratives give basic facts about every nation, every U. S. President, each of the United States, major U. S. cities (including Evansville), and so on.

Color plates in the center of the almanac show world flags and maps.

The "General Index" appears at the front of the book. Under subject headings not used, the reader is referred to the appropriate heading. For example, if we look up "Fascism," we find:

Fascism <u>see Italy, Spain</u>

Turning to "Italy", we find:

Italy 547-548, 913, 918, 921
Area, Capital, population 547
Cities (population) 602
Earthquake (1976) 132
Elections 931, 933, 936
Fascist government. 548
—Ethiopian war 548
Gold reserve 121
Islands 437
Labor cost 127
Merchant fleet 153
—Vessels, notable 146-147

Petroleum production 134

Rulers 384-385

Toce Waterfall 446

Trade 148, 548

Trieste 548

Volcanoes 436

World War I 724-725

World War II 728-729

We can then turn to page 548, where two brief paragraphs give basic information about Fascism in Italy, including dates, important figures, and outstanding events. For information beyond the bare facts, another source is needed.

EXAMPLES OF OTHER GENERAL AND SPECIALIZED ALMANACS ARE LISTED BELOW:

Ref
JK
1010
.B26
1978
(on Quick
Info Tables)

ALMANAC OF AMERICAN POLITICS. New York: Dutton, Annual.

Subtitled: "The Senators, the Representatives, the Governors--their records, states, and districts."

This is an extremely valuable source of current information. Includes, for each politician--basic biographical data; a photograph; an analysis of his/her career and present political situation; an analysis and statistical profile of his/her district (including vote in the 2 most recent Presidential elections).

At the back are lists of the members of Senate and House committees; state maps clearly divided by district; a Name Index.

Ref
JK
1
.C663

CONGRESSIONAL QUARTERLY ALMANAC. Washington, DC: Congressional Quarterly. Annual.

This source summarizes all Congressional activity which took place during the year. Information is arranged under broad subject headings ("Consumer Policy," "Health Policy," "Transportation and Communications," etc.) Special sections give the numbers of Public Laws acted upon by Congress, a record of all Congressional votes, and the complete texts of Presidential Messages to Congress.

Ref
A4
64
.I55

INFORMATION PLEASE ALMANAC. New York: Simon and Schuster. Published annually.

This is an almanac of miscellaneous information, with a general topical arrangement and with a subject index. The subject index is located at the back of the almanac. The subject index does not include individual names which appear in the almanac.

In general, the almanac includes statistical and historical information of the United States; chronology of the year's events, statistical and historical descriptions of various countries of the world, sports records, and many kinds of general information.

Ref
PN
1993.3
.I55

INTERNATIONAL MOTION PICTURE ALMANAC. New York: Quigley Publishing Company. (published annually).

This reference tool includes sections on who's who in motion pictures, corporations, theater circuits, talent and literary organizations, the press, the world market for motion pictures, etc. There is an alphabetical list of subjects and a table of contents in the front of the volume. The International Motion Picture Almanac is the most comprehensive collection of facts on the motion picture industry available.

Ref
E
185
P.55

NEGRO ALMANAC. New York: The Bellwether Company, 1971. (2nd edition).

This almanac covers a wide range of topics in the social sciences with various aspects of black life, history, and culture. Topics covered in the almanac include a chronology of major events in Negro history, lists of civil rights organizations and their leaders, income and earnings, the black press, and black writers, scholars, and poets. A selected bibliography, a subject index and an appendix of illustrations are located at the back of the book.

Ref
JK
421
.A3
(on Quick
Info Tables)

UNITED STATES GOVERNMENT MANUAL. Washington, D.C.: U.S. Government Printing Office. (published annually).

This important reference work is the official handbook of the Federal Government. It describes the purposes and programs of most Government agencies and lists top personnel. The department and agency descriptions emphasize activities, not internal structure. A new feature of the Manual is the summary paragraph

which immediately follows the personnel listing of most departments and agencies. Each summary paragraph briefly summarizes the agency's role in the Federal Government and how it serves the public. A subject index, name index, and agency index are listed at the back of the manual.

Ref
HQ
1406
W.65

WOMEN'S RIGHTS ALMANAC. Bethesda, Md.: Elizabeth Cody Stanton Publishing Company.

This almanac contains concise statistical and factual data on all 50 states, U.S. possessions, etc. The emphasis is upon women's interests. It includes national information on demography, government and politics, employment, marriage, child care, etc. The almanac also has a section entitled "Women's Issues." It includes such topics as ERA, abortion, credit and banking, lesbianism, etc. The appendix has a glossary of feminist terms, bibliography of bibliographies by topic and sources of legal assistance.

STATISTICAL SOURCES

Ref
HA
202
U.5x

STATISTICAL ABSTRACT OF THE UNITED STATES. Washington: U.S. Government Printing Office. (published annually).

This work includes a great variety of social, economic, and political statistics for the United States. Among the topics covered in Statistical Abstract include population, vital statistics, education, labor force, elections, communications, energy, agriculture, and foreign trade. A useful "Guide to Sources of Statistics" and an index are found at the back of the book.

Ref
HA
202
A.36

CITY AND COUNTY DATA BOOK, 1972. Washington, D.C.: Department of Commerce, Bureau of the Census, 1973.

This source provides 1970 statistical data on population, income, education, home ownership, race, and other factors for individual U.S. counties and metropolitan areas.

Ref
HC
101
.G86

A GUIDE TO CONSUMER MARKETS, edited by Helen Axel. New York: The Conference Board. Annual.

Clear, easy-to-read, up-to-date tables of consumer market statistics. Topics covered include: population, employment, income, expenditures, production and distribution, and prices.

Toward the back is a useful section of definitions of marketing terms and phrases. At the very back is a subject index.

Ref
HA
202
A385

HISTORICAL STATISTICS OF THE UNITED STATES: COLONIAL TIMES TO 1970. Washington, D.C.: U. S. Dept. of Commerce, Bureau of the Census, 1975. 2 volumes.

This source provides statistical information on income, labor, population, health, social matters, and other subjects, dating back to the eighteenth century. It is an excellent source of comparative information.

Ref
HA
125
U.63

STATISTICAL YEARBOOK. New York: United Nations. Annual.

This is the most complete source of international statistical data. Subjects covered include birth and death rates; population; employment/unemployment; agriculture; industrial production; energy; trade; transportation; finance; education; culture; many others. An excellent source of comparative information.

Ref
G
1019
R.24

RAND McNALLY NEW COSMOPOLITAN WORLD ATLAS. Chicago: Rand McNally, 1968.

This is one of several valuable Rand McNally Atlases (some others are listed on pages 19-20).

At the front of the Atlas is a general "Table of Contents." followed by tables of information on "The Solar System" and "Space Exploration."

Following these are clear explanations of "Map Scale," "Map Symbols," and "The Index Reference System." An exhaustive "Index" is at the very back of the Atlas and is a valuable source of information in itself, because it gives correct spelling of many tricky place names, identifies the country in which each place is located, and gives population for each city and town.

Preceding the "Index" are an "Lxplanation of the Index and Abbreviations" and a "Glossary of Map Terminology."

The maps are clear and easy to use. Maps are included for the individual United States and Canadian provinces with inset maps of large cities. (for xample, the map of Indiana has an inset map of Indianapolis.)

Useful special sections include: "The Topical World in Maps," a section of world maps showing population density, vegetation, races, languages, and religions, in each area of the world; "World History in Maps," showing Europe as it appeared in 1140, Asia at the time of the death of Kublai Kahn, the U. S. during the War Between the States, and so forth; "America's Heritage in Maps," featuring reproductions of ancient maps of North America (want to see what Europeans thought the New World looked like in 1540?); and other special sections.

Tables at the back of the Atlas offer, among other things: "World Political Information"; "World Air Distance and Steamship Distance"; "Principal Discoveries and Explorations"; "U. S. Economic, Climatic, and General Information," etc.

An "Historical Gazeteer" at the back of the Atlas defines world place names, many of which are ancient names.

To find "Italy," you might first locate "Europe" on the "Table of Contents" in the front of the Atlas:

EUROPE
pages 7A through 32

Global View, Europe	7A-7B
Europe and Western Asia	8-9
British Isles	10
Ireland	11
England and Wales	12
Scotland and Northern England	13
France and the Low Countries	14
Belgium, Netherlands, Luxembourg, and Western Germany	15
Germany, Austria, and Switzerland	16
Central Germany	17
Alpine Regions	18
Switzerland	19
Spain and Portugal	20
Italy	21
Yugoslavia, Hungary, Romania, Bulgaria	22
Greece, Albania, and Western Turkey	23
Denmark and Northern Germany	24
Norway, Sweden, and Finland	25
Poland and Czechoslovakia	26
Western Soviet Union	27
Global View, The Soviet Union	27A-27B
Soviet Union	28
South Central Soviet Union	29
Global View, The Mediterranean	29A-29B
Western Mediterranean	30
Eastern Mediterranean	31
Israel and Northern U.A.R.	32

On page 21, there is a large map of Italy, including the edges of bordering countries.

But perhaps you need to know where Italy is in relation to the rest of Europe. In that case, you would find the page for "Global View, Europe" under the "Europe" entry (see above). Page 7B provides an outline map of Europe.

Suppose, on the other hand, you need to locate the city of Palermo on a map and do not know what country it's in. Simply turn to the back "Index." The entries for Palermo look like this:

Palermo, It.,	614,000	E4	21
Palermo, Cape May, N.J.	100	E3	106
Palermo, Mountrail, N. Dak.	188	A3	110

You know that the Palermo you need is not a tiny U.S. town, so you can narrow your choice to Palermo, Italy, with a population of 614,000. "21" is the number of the page on which it can be found (that's the map of Italy: remember?), and "E4" refers to the location of Palermo on the map.

Each map is divided into grids (sections) so that place names can be found easily. Running along the top of each map are numbers. Running down the side are letters. If you run one finger down from the "4" on the Italy map and one finger sideways from the "E", your two fingers will come together near Palermo. (Yes -- I know that sounds silly -- and I'm sure you already knew how to do it!)

For other basic facts about Italy, you may consult the "World Political Information Table" found on pages .

A note at the bottom of the page tells you that the symbol next to the name of the country means it is a member of the United Nations.

EXAMPLES OF OTHER GENERAL AND SPECIALIZED ATLASES ARE LISTED BELOW:

Ref
G
1201
S.1
A.4

AMERICAN HERITAGE PICTORIAL ATLAS OF U.S. HISTORY. New York: American Heritage, 1966.

This atlas depicts events and trends in U.S. history, and provides maps and other devices to portray expansion of frontier; scenes of battle; routes of trails, railroads, and center traffic, resources, cultural development, and the like from prehistoric eras to the present.

Ref
G
1200
U.57

THE NATIONAL ATLAS OF THE UNITED STATES OF AMERICA. Washington: U. S. Geological Survey. 1970.

"The official national atlas, consisting of 765 maps, presenting", the principal characteristics of the country, including its physical features, historical evaluation, economic activities, socio-cultural conditions, administrative subdivisions, and place in the world affairs.

Ref
G
1019
R.3x

RAND McNALLY COMMERICAL ATLAS AND MARKETING GUIDE. New York: Rand McNally, 1876- . Annual.

Valuable not only for up-to-date maps of the United States and Canadian provinces, but for its many other features, particularly statistical tables of population, business, manufacturing, and agriculture; charts showing world time zones, airline and steamship distances among cities of the world, altitudes of world cities, etc. World maps are included at the back.

At
Information
Desk
and
Quick Info
Tables

RAND McNALLY ROAD ATLAS. New York: Rand McNally Annual. (Issued as a supplement to the Rand McNally Commerical Atlas and Marketing Guide.)

Besides the excellent maps of the states, urban areas, and Canadian provinces, note useful features such as a mileage chart and map, and a map of time zones and telephone area codes.

DIRECTORIES

Ref
LB
2351
.A1
C.6

THE COLLEGE HANDBOOK. New York: College Entrance Examination Board, 1977.

Offers a wealth of information on two- and four-year colleges and universities, arranged by state.

Ref
HB
A.62
(on Quick
Info Tables)

OCCUPATIONAL OUTLOOK HANDBOOK. Washington, U.S. Bureau of Labor Statistics. Annual.

This handbook describes more than 850 occupations, indicating nature of work, educational requirements, earnings, employment outlook, etc.

Ref
L
901
.P461
(on Quick
Info Tables)

PETERSON'S ANNUAL GUIDE TO UNDERGRADUATE STUDY: TWO-YEAR AND FOUR-YEAR COLLEGES AND UNIVERSITIES IN THE U.S. AND CANADA.

The latest volume provides detailed information on 2800 institutions of higher learning. Two special sections at the back list 122 majors and colleges that offer them and information on Army ROTC.

Ref
L
401
.P46
(on Quick
Info Tables)

PETERSON'S ANNUAL GUIDES TO GRADUATE STUDY. 5 volumes.

Book 1: 1350 Graduate Institutions in the U.S. and Canada/ An Overview
Book 2: Humanities and Social Sciences
Book 3: Biological, Agricultural, and Health Sciences
Book 4: Physical Sciences
Book 5: Engineering and Applied Sciences

ENCYCLOPEDIAS

Most encyclopedias, general or specialized are comprised of a series of essays arranged alphabetically by subject, often illustrated with maps, photographs, or drawings. The Britannica is an exception.

Ref
AE
5
E.365
1974
(on Quick
Info Tables)

ENCYCLOPAEDIA BRITANNICA. 15th edition. Encyclopaedia Britannica, 1974. 30 volumes.

This is probably the general encyclopedia most-used by college students. It provides good introductory essays on most topics, written by experts.

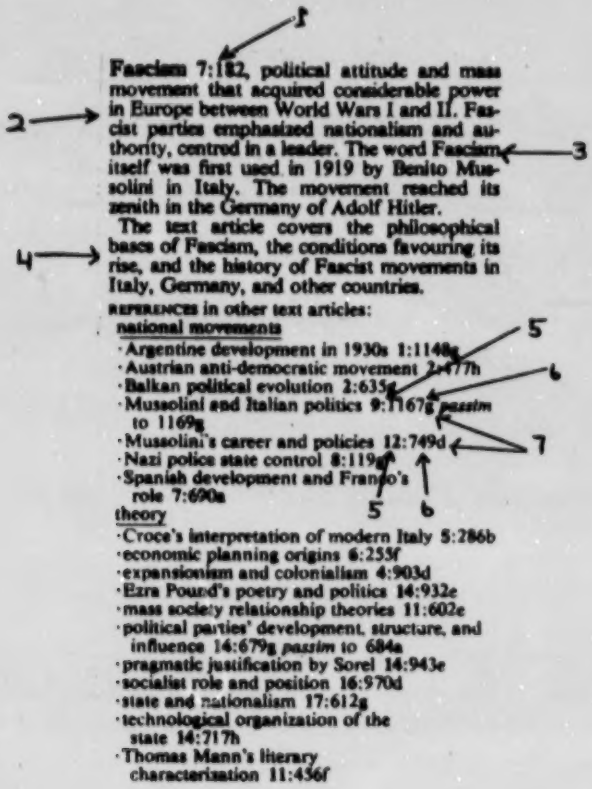
At first, the 15th edition seems difficult to use. That's because it is. The conventional index has been replaced by a 10-volume Micropaedia, which serves both as an index and a ready-reference tool, with brief fact-filled articles on many topics. The 19-volume Macropaedia provides "knowledge in depth" with more extensive articles. But take heart: once having conquered the Britannica, you should be able to use any other encyclopedia with ease.

The Micropaedia entry for "Fascism" gives the following information:

1) volume and page number of the Macropaedia where a longer article can be found entitled "Fascism"
2) brief definition
3) first use of the term
4) scope of the Macropaedia article

References to "Fascism" in other Macropaedia articles, giving:

5) volume number
6) page number
7) paragraph letter


1
Fascism 7:182, political attitude and mass movement that acquired considerable power in Europe between World Wars I and II. Fascist parties emphasized nationalism and authority, centred in a leader. The word Fascism itself was first used in 1919 by Benito Mussolini in Italy. The movement reached its zenith in the Germany of Adolf Hitler.
The text article covers the philosophical bases of Fascism, the conditions favouring its rise, and the history of Fascist movements in Italy, Germany, and other countries.
2
3
4
REFERENCES in other text articles:
national movements
·Argentine development in 1930s 1:1148g
·Austrian anti-democratic movement 2:477h
·Balkan political evolution 2:635g
·Mussolini and Italian politics 9:1167g passim to 1169g
·Mussolini's career and policies 12:749d
·Nazi police state control 8:119g
·Spanish development and Franco's role 7:690a
theory
·Croce's interpretation of modern Italy 5:286b
·economic planning origins 6:253f
·expansionism and colonialism 4:903d
·Ezra Pound's poetry and politics 14:932e
·mass society relationship theories 11:602e
·political parties' development, structure, and influence 14:679g passim to 684a
·pragmatic justification by Sorel 14:943e
·socialist role and position 16:970d
·state and nationalism 17:612g
·technological organization of the state 14:717h
·Thomas Mann's literary characterization 11:456f
5
6
7
5
6

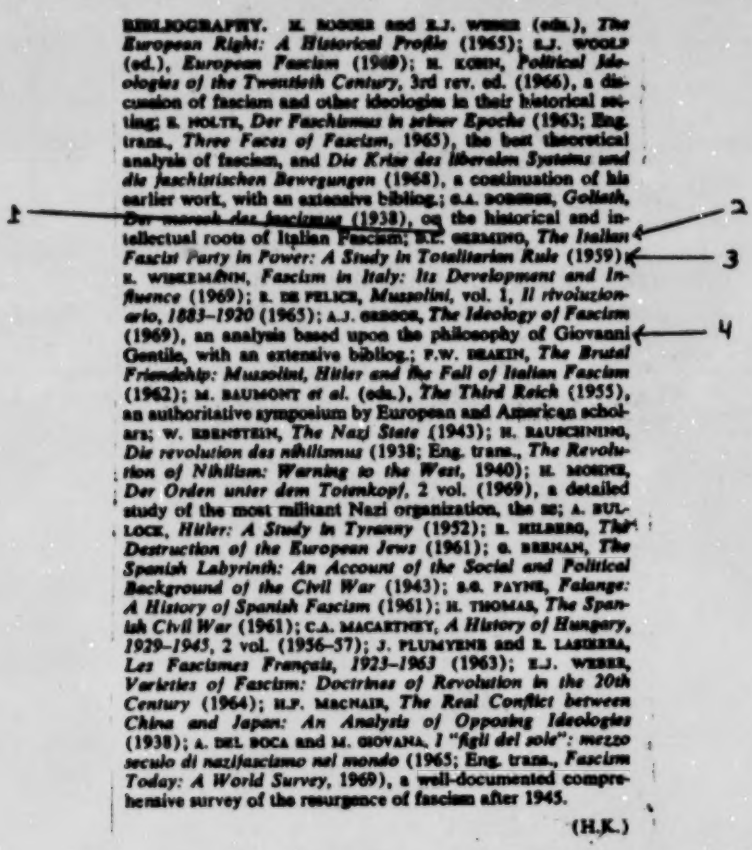
The paragraph letter is a little misleading since Macropaedia paragraphs aren't actually lettered, but it helps helps somewhat. For example, the reference to "Fascism" in relation to "Mussolini's career and politics" appears in Volume 12 of the Macropaedia, page 749, in the fourth paragraph (because "d" is the fourth letter of the alphabet!).

The article on "Fascism" in the Macropaedia is subdivided for easy use. Titles of subdivisions are capitalized and underlined. Flipping through the article, we see on page 185: THE ITALIAN EXPERIENCE. On page 186, this section ends and is followed by: OTHER FASCIST MOVEMENTS IN EUROPE.

Often, the most valuable and most overlooked section of a Britannica article is the selected bibliography at the end. This is especially helpful to a user who is not an expert on the subject, because the books cited are usually among the best available.

Citations include the following information:

1) author
2) title
3) date of publication
4) for some books: a brief annotation

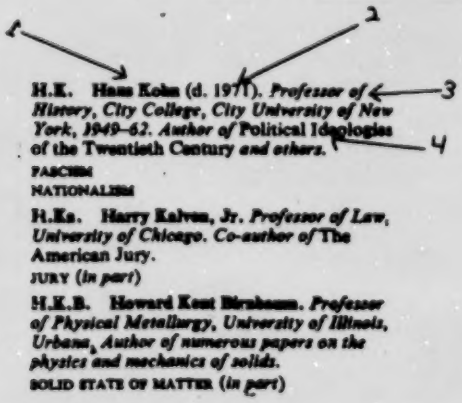


BIBLIOGRAPHY. H. ROGGER and E.J. WEBER (eds.), *The European Right: A Historical Profile* (1965); E.J. WOOLF (ed.), *European Fascism* (1968); H. KOHN, *Political Ideologies of the Twentieth Century*, 3rd rev. ed. (1966), a discussion of fascism and other ideologies in their historical setting; E. NOLTE, *Der Faschismus in seiner Epoche* (1963; Eng. trans., *Three Faces of Fascism*, 1965), the best theoretical analysis of fascism, and *Die Krise des liberalen Systems und die faschistischen Bewegungen* (1968), a continuation of his earlier work, with an extensive bibliog.; G.A. BORGESE, *Goliath, Der Marsch des Faszismus* (1938), on the historical and intellectual roots of Italian Fascism; E.C. GERMINO, *The Italian Fascist Party in Power: A Study in Totalitarian Rule* (1959); E. WISKEMANN, *Fascism in Italy: Its Development and Influence* (1969); R. DE FELICE, *Mussolini*, vol. 1, *Il rivoluzionario, 1883–1920* (1965); A.J. GREGOR, *The Ideology of Fascism* (1969), an analysis based upon the philosophy of Giovanni Gentile, with an extensive bibliog.; F.W. DEAKIN, *The Brutal Friendship: Mussolini, Hitler and the Fall of Italian Fascism* (1962); M. BAUMONT *et al.* (eds.), *The Third Reich* (1955), an authoritative symposium by European and American scholars; W. ERNSTEIN, *The Nazi State* (1943); H. RAUSCHNING, *Die revolution des nihilismus* (1938; Eng. trans., *The Revolution of Nihilism: Warning to the West*, 1940); H. MOSER, *Der Orden unter dem Totenkopf*, 2 vol. (1969), a detailed study of the most militant Nazi organization, the SS; A. BULLOCK, *Hitler: A Study in Tyranny* (1952); R. HILBERG, *The Destruction of the European Jews* (1961); G. BRENAN, *The Spanish Labyrinth: An Account of the Social and Political Background of the Civil War* (1943); S.G. PAYNE, *Falange: A History of Spanish Fascism* (1961); H. THOMAS, *The Spanish Civil War* (1961); C.A. MACARTNEY, *A History of Hungary, 1929–1945*, 2 vol. (1956–57); J. PLUMYENE and R. LASIERRA, *Les Fascismes Français, 1923–1963* (1963); E.J. WEBER, *Varieties of Fascism: Doctrines of Revolution in the 20th Century* (1964); H.P. MACNAIR, *The Real Conflict between China and Japan: An Analysis of Opposing Ideologies* (1938); A. DEL BOCA and M. GIOVANA, *I "figli del sole": mezzo secolo di nazifascismo nel mondo* (1965; Eng. trans., *Fascism Today: A World Survey*, 1969), a well-documented comprehensive survey of the resurgence of fascism after 1945.

(H.K.)

"(H. K.)" identifies the author of the article. To find his or her full name, consult the list of "Initials of Contributors and Consultants to the Macropaedia at the back of the one-volume Propaedia, which comprises the third section of the Britannica. After page 780 of the Propaedia, numbering starts over again with a small "1." The "Initials" list is found on pages 7-106 in this back section. The entry for "H. K." includes his:

1) Full name
2) Deathdate
3) Former occupation and dates when he held the position
4) Title of one book written by him



H.K. **Hans Kohn** (d. 1971). *Professor of History, City College, City University of New York, 1949–62. Author of* Political Ideologies of the Twentieth Century *and others.*
FASCISM
NATIONALISM

H.Ka. **Harry Kalven, Jr.** *Professor of Law, University of Chicago. Co-author of* The American Jury.
JURY (*in part*)

H.K.B. **Howard Kent Birnbaum.** *Professor of Physical Metallurgy, University of Illinois, Urbana. Author of numerous papers on the physics and mechanics of solids.*
SOLID STATE OF MATTER (*in part*)

The Propaedia is extremely difficult to use for any other purpose and is best left alone by those who treasure their sanity.

A much more complete list of specialized dictionaries and encyclopedias, arranged by subject, is available in the reference area. It should be on an index table in red cardboard covers. If you do not see it, ask at the Information Desk, where a duplicate copy is always available.

EXAMPLES OF OTHER GENERAL AND SPECIALIZED ENCYCLOPEDIAS ARE LISTED BELOW:

Ref
CB
5
D.52

DICTIONARY OF THE HISTORY OF IDEAS. New York: Scribner's, 1974. 5 vol. (final volume is an Index).

An encyclopedia consisting of alphabetically-arranged articles on important ideas in philosophy, religion, literature, and other areas. The articles are written by scholars but are quite easy to read. At the end of each article is a useful bibliography. Volume 5 is a detailed Subject Index to the articles in Volumes 1-4; be sure to consult it!

Ref
AE
5
.E333
(on Quick
Info Tables)

ENCYCLOPEDIA AMERICANA. Chicago: Encyclopedia Americana. 30 v. 1976.

The Encyclopedia Americana is a good comprehensive encyclopedia for general use. Important articles are signed with the full name of the contributor. Some of the articles have bibliographies but these are not always up to date. Illustrations, maps, pictures, and charts are included with the articles.

The subject arrangement is alphabetical on a word by word basis. For the most part, articles are short and on very specific subjects. However, some articles on broad topics are included. A special strength of this encyclopedia has been its information about American cities and towns. The index volume is an alphabetical subject index.

Ref
LB
15
B.56
1971

THE ENCYCLOPEDIA OF EDUCATION. New York: Macmillan, 1971. 10 volumes.

Includes 1,000 signed articles on relatively broad topics. Each article is followed by a useful bibliography. The final volume is a subject index and should always be consulted.

Ref
B
41
E.5

ENCYCLOPEDIA OF PHILOSOPHY. New York: MacMillan, 1967. 8 volumes.

This encyclopedia treats both Eastern and Western philosophy. It deals with ancient, medieval, and modern philosophy; and it discusses the theories of scholars and moral thinkers in many disciplines who have had an influence on philosophy. The final volume of the encyclopedia is a subject index.

Ref
BF
31
E.52x
(on Quick
Info Tables)

ENCYCLOPEDIA OF PSYCHOLOGY. New York: Herder and Herder, 1972. 3 volumes.

Brief signed articles on terms, concepts, behavioral characteristics and disorders, and prominent figures in psychology. Includes brief bibliographies with some articles.

Ref
HV
35
.S6
17th ed.
1977
(on Quick
Info Tables)

ENCYCLOPEDIA OF SOCIAL WORK. 17th edition. Washington, D.C.: National Association of Social Workers, 1977. 2 volumes.

Short articles on topics of concern to social workers, written by authorities in the field. Includes "see" references to related topics.

An extremely useful feature is the substantial, fairly up-to-date bibliographies of books and journal articles which appear at the end of each article.

A Subject Index appears at the back of Volume 2.

Ref
N
31
G.533

ENCYCLOPEDIA OF WORLD ART. New York: McGraw-Hill. 15 vols.

The most complete art encyclopedia available. Its subject matter covers "architecture, sculpture, painting, and every other man-made object that, regardless of its purpose or technique, enters the field of esthetic judgment because of its form or decoration." A subject index is found in volume 15. The encyclopedia provides a rich variety of illustrations of various art forms to supplement the text. Includes good bibliographies.

Ref
ML
100
G.885

GROVE'S DICTIONARY OF MUSIC AND MUSICIANS, edited by Eric Blom. New York: St. Martin's Press, 1955. 9 vols. (One-volume supplement: 1961).

Despite its title, this ten-volume work is really an encyclopedia. It includes signed articles by specialists about musical terms, history, theory, and practice; biographies of musical figures; songs; operas, etc. Some articles include bibliographies.

Ref
QL
3
G.7813

GRZIMEK'S ANIMAL LIFE ENCYCLOPEDIA, edited by Bernhard Grzimek. New York: Van Nostrand, 1974. 13 volumes.

Contents:

Vol. 1: Lower Animals
Vol. 2: Insects
Vol. 3: Mollusks and Echinoderms
Vol. 4: Fishes
Vol. 5: Fishes and Amphibians
Vol. 6: Reptiles
Vol. 7-9: Birds
Vol. 10-13: Mammals

Includes many drawings and photographs.

At the back of each volume is: a bibliography; an outline of systematic classification; an "animal dictionary" which provides French, German, and Russian translations of animals' names; an index.

Ref
H
40
A.2
I.5
(on Quick
Info Tables)

INTERNATIONAL ENCYCLOPEDIA OF THE SOCIAL SCIENCES. New York: MacMillan and the Free Press. 17 volumes. (final volume is a Subject Index).

This encyclopedia includes articles devoted to concepts, principles, theories, and methods in the disciplines of anthropology, economics, geography, history, law, political science, psychiatry, psychology, sociology, and statistics. The articles, which are written by experts, emphasize the analytical and comparative aspects of the social sciences rather than the historical and the descriptive. A most useful feature is the substantial bibliographies which follow each article.

Ref
Q
121
.M3
1977

McGRAW-HILL ENCYCLOPEDIA OF SCIENCE & TECHNOLOGY. 4th edition. New York: McGraw-Hill, 1977. 15 volumes.

Provides signed articles on terms and concepts from all areas of the hard sciences and technology. Broad survey articles are provided for each discipline or broad subject area (for example: "Petroleum engineering") with cross references to related articles. Includes photographs, diagrams, and charts; brief bibliographies at the end of most articles.

Ref
PN
1625
.M3

McGRAW-HILL ENCYCLOPEDIA OF WORLD DRAMA. New York: McGraw-Hill, 1972. 4 volumes (Index at back of Volume 4).

This handsome, readable encyclopedia provides biographical/critical articles on major dramatists of all times and nations, synopses of their most important plays, and bibliographies of works by and about them. The encyclopedia is illustrated with many photographs.

PN
41
B.4
1965

THE READER'S ENCYCLOPEDIA. 2nd edition, by William Rose Benet. New York: Crowell, 1965.

A handy, widely-used one-volume source of information on major authors and works of world literature. Also identifies literary characters, common allusions, and literary terms.

Ref
Q
121
.V3
1976

VAN NOSTRAND'S SCIENTIFIC ENCYCLOPEDIA. 5th edition. Edited by Douglas M. Considine. New York: Van Nostrand Reinhold, 1976.

Clear definitions (for many entries, brief essays) of terms and concepts in the following fields: earth and space sciences; life sciences; mathematics and information sciences; energy technology; materials sciences; physics and chemistry. Includes illustrations; bibliographies.

Ref
G
63
.W67
1976

WORLDMARK ENCYCLOPEDIA OF THE NATIONS. Wiley. 5th edition. New York: Worldmark Press, 1976. 5 vols. il.

Condensed factual information is given for each country. Bibliographies are appended for each country. The volume on the United Nations treats its organization and operation and its various subsidiaries.

Contents: V. 1, United Nations; V. 2, Africa; V. 3, Americas; V. 4, Asia; V. 5, Europe. Map for each country.

CARD CATALOG

The card catalog is, of course, one of the most-important and most-used reference sources in the library. Unfortunately, it is often not used effectively.

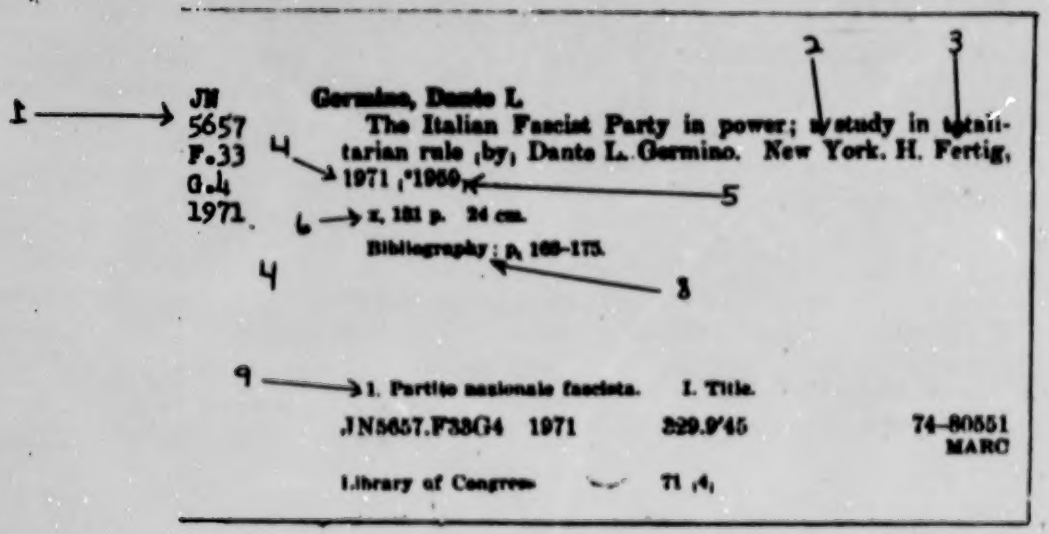
Clifford Library has a divided catalog -- that is, the Author-Title Catalog and the Subject Catalog are separated. The Author-Title Catalog is located to the left as you enter the front door of the library. The Subject Catalog is located in the reference section, across from the information desk.

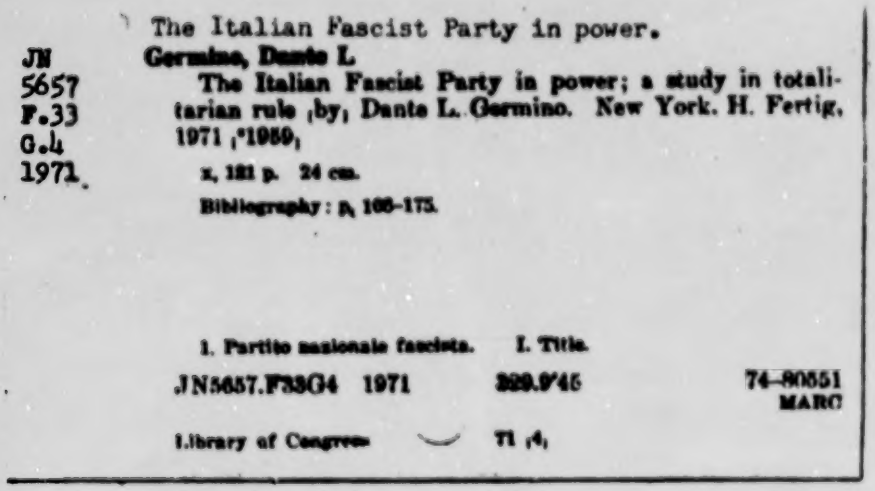
AUTHOR-TITLE CATALOG

One of the books listed in the Britannica bibliography is D.L. Germino's: The Italian Fascist Power: A Study in Totalitarian Rule. By looking under "Germino," or under the title of his book, we can find it in the Author-Title Catalog, if it is held by Clifford Library. Luckily, it is. The following information is provided on both the author card and the title card:

1) Call number - which enables the user to find the book in the stacks on the second floor of the library. * (For librarians, this number also indicates the subject matter of the book.)
2) Place of publication
3) Publisher
4) Date of publication
5) Copyright date
   Often 4 and 5 are the same, and only one date will be given.
6) Number of introductory pages, if any
7) Number of pages in main text
8) Useful features, such as tables, appendices, bibliographies. (Always note these: they can be helpful. Germino's book, for example, has a nine-page bibliography, which may be a valuable source of references to other works on the subject.)
9) Subject tracings (see page 29)

*If you have trouble finding books by call number, see page 6.




The Italian Fascist Party in power.
JN
5657
F.33
G.4
1971
Germino, Dante L.
The Italian Fascist Party in power; a study in totalitarian rule ,by, Dante L. Germino. New York. H. Fertig,
1971 ,°1959,
x, 181 p. 24 cm.
Bibliography : p. 169-175.
1. Partito nazionale fascista. I. Title.
JN5657.F33G4 1971 329.9'45 74-80551
MARC
Library of Congress 71 ,4,

SUBJECT CATALOG

Subject tracings are very important to the researcher, but are often overlooked, perhaps because you have to peer down at the bottom of the card in order to see them. But they're worth the trouble. Subject tracings are preceded by Arabic numerals (1, 2, etc.) and indicate the subject heading(s) under which the book appears in the subject catalog. By going to the subject catalog and looking under these headings, you will find other books on the same subject which are held by Clifford Library.

For example, under "Partito nazionale fascista"

(Italian for National Fascist Party) in the Clifford Library Subject Catalog, are three books in addition to Germino's. By checking the tracings on the cards for these books, we come up with four more subject headings:

Mussolini, Benito, 1883-1945
Fascism -- Italy
Italy -- Politics and government -- 1914-1945
Italy -- Laws, statutes, etc.

A subject card provides the same basic information that author and title cards do. For example:

Partito nazionale fascista

JN
5657
F.33
G.4
1971

Germino, Dante L.
The Italian Fascist Party in power; a study in totalitarian rule [by] Dante L. Germino. New York. H. Fertig, 1971 [°1959]
x, 181 p. 24 cm.
Bibliography: p. 168-175.

1. Partito nazionale fascista. I. Title.

JN5657.F33G4 1971 329.9'45 74-80551
MARC
Library of Congress 71 [4]

The next step, of course, is to look for books under each of the four new headings, and then to check the tracings on book cards found under those headings. Before long, a user will have a list of all books related to Fascism in Italy which are held by the Clifford Library.

LIBRARY OF CONGRESS SUBJECT HEADINGS. 8th edition. 2 volumes.

Often, you will need to begin with the Subject Catalog and find all books on a particular subject. This is not as easy as it usually seems, because the subject headings used may not bear much relationship to the way real people think in the real world.

For example: "Working Day" is not used as a subject

heading; "Hours of labor" is. So, to use the Subject Catalog most efficiently, go first to the thesaurus of Library of Congress Subject Headings. These thick red volumes are located on a table-top behind the Subject Catalog, near the windows.

The following symbols are used in this thesaurus:

See: refers user from a heading that is not used to one that is used

e.g.: Working-day
See Hours of labor

sa (see also): refers user to a related or subordinate subject heading

e.g.: Hours of labor
sa Daylight saving
Holidays
Night work

x: refers to subject heading which is not used (x references should be ignored)

e.g.: x Labor, Hours of
Working-day

xx: refers to broader subject heading

e.g.: xx Labor and laboring classes
Woman-Employment

--: refers to subheading under the main subject heading

e.g.: --Mathematical models (in the Subject Card Catalog, this will appear as: "Hours of Labor--Mathematical models")

The entry for "Fascism" is tricky:

Fascism *(Indirect) (JC481; Italy, DG571)*
sa Corporate state
National socialism
Synarchism
Totalitarianism
x Neo-fascism
xx Authoritarianism
Collectivism
Corporate state
National socialism
Synarchism
Totalitarianism
— Argentine Republic
x Justicialism
Peronism
— Brazil
x Integralismo
— Germany
Here are entered works on post-World War II fascist and neo-Nazi movements. Works on fascism in Germany during the Nazi regime are entered under the heading National socialism.
x Neo-Nazism
xx National socialism
— Italy
sa Partito nazionale fascista

Four sa references, which the user needs to take note of, are followed by several references which are not especially useful.

But -- at the end of the list is the highly important sa reference for Fascism in Italy: "Partito nazionale fascista." If the user's primary interest is Fascism in Italy, s/he will want to check this heading first. Moral: read the entire list of subject headings.

Again -- the best procedure is to note subject tracings appearing on cards under that heading in the card catalog.

INDEX TO ESSAYS IN BOOKS

Index Area AI 3 (on Index Tables)

ESSAY AND GENERAL LITERATURE INDEX. New York: Wilson. Annual and 5-year cumulations.

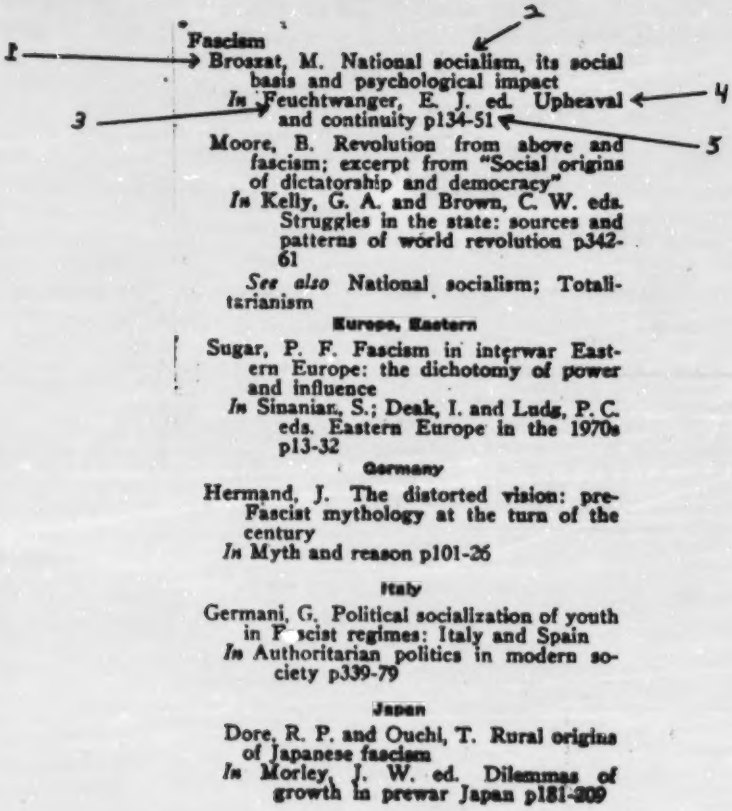
This is an extremely important index because it is unique. It is the only index to essays published in collections, in book form. In Clifford Library, it is an especially useful source because we have a policy of buying all books (essay collections) which are indexed here.

Frequently, many essays on a number of narrow topics are published in one book (For example, a book on political theory might include separate essays on democracy, socialism, anarchism, fascism, etc.) You would not find this book in the Subject Card Catalog under "Fascism," but by using Essay and General Literature Index, you would be able to locate the essay.

Essays are indexed by subject and author. For each essay, the following information is provided:

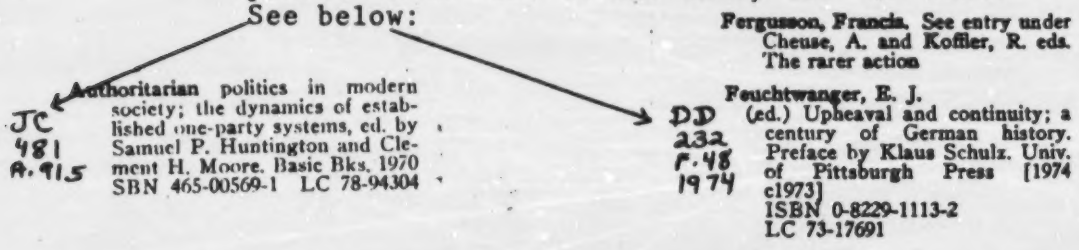
1) author of essay
2) title of essay
3) editor(s) or author(s) of book in which essay is found (sometimes no editor is indicated)
4) title of book in which essay is found
5) pages on which essay appears

For example, if you were to look up "Fascism" in the 1970-1974 cumulated index, you would find the entry on the following page:


1
2
3
4
5
Fascism
Brozat, M. National socialism, its social basis and psychological impact
In Feuchtwanger, E. J. ed. Upheaval and continuity p134-51
Moore, B. Revolution from above and fascism; excerpt from "Social origins of dictatorship and democracy"
In Kelly, G. A. and Brown, C. W. eds. Struggles in the state: sources and patterns of world revolution p342-61
See also National socialism; Totalitarianism
Europe, Eastern
Sugar, P. F. Fascism in interwar Eastern Europe: the dichotomy of power and influence
In Sinanian, S.; Deak, I. and Ludz, P. C. eds. Eastern Europe in the 1970s p13-32
Germany
Hermand, J. The distorted vision: pre-Fascist mythology at the turn of the century
In Myth and reason p101-26
Italy
Germani, G. Political socialization of youth in Fascist regimes: Italy and Spain
In Authoritarian politics in modern society p339-79
Japan
Dore, R. P. and Ouchi, T. Rural origins of Japanese fascism
In Morley, J. W. ed. Dilemmas of growth in prewar Japan p181-209

Books indexed are listed at the back of each volume of the index. They are listed in alphabetical order by the last name of the author or editor of the book (do not confuse with author of the essay!) or, if no editor is listed, by the title of the book.

Often, Clifford Library call numbers are pencilled in next to the entry for the book. See below:


JC
481
A.915
Authoritarian politics in modern society; the dynamics of established one-party systems, ed. by Samuel P. Huntington and Clement H. Moore. Basic Bks, 1970
SBN 465-00569-1 LC 78-94304
Fergusson, Francis. See entry under Cheuse, A. and Koffler, R. eds. The rarer action
Feuchtwanger, E. J.
DD
232
F.48
1974
(ed.) Upheaval and continuity; a century of German history. Preface by Klaus Schulz. Univ. of Pittsburgh Press [1974 c1973]
ISBN 0-8229-1113-2
LC 73-17691

If the call number is not pencilled in, do not assume that we do not have the book. Check the Author-Title Card Catalog under the name of the author or editor of the book, and/or the title of the book. Again--do not confuse the author and title of the essay with those of the whole book. This is a common mistake and leads to great frustration!

A chart attached to one of the Index Tables shows how to use this index.

Ref
Z
1215
.P972
(on Quick Info Tables)

BOOKS IN PRINT. New York: Bowker, annual publication.

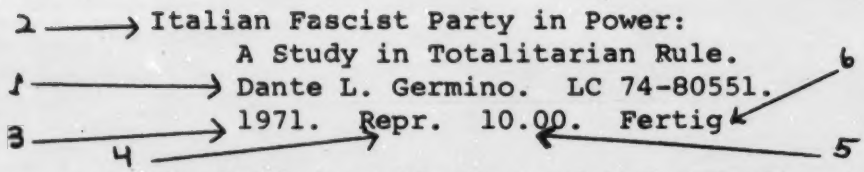
In a bibliography you may find a book title which is not held by Clifford Library. In this case, ask a librarian about the possibility of obtaining it through Inter-Library Loan.

But there may be times when you wish to order a book personally or find out if it's still in print (still available). The standard source for this information is Books in Print.

BIP is divided into three 2-volume sections: Authors, Titles, and Subject Guide. Books listed include hardbounds, paperbacks, adult books, juvenile books, and textbooks. Each section gives bibliographic information on the books listed.

Authors lists all books in print by a specific author. It is arranged alphabetically by authors' last names. Titles is arranged alphabetically by title (as if you couldn't guess!). For each book listed, the following information is given:

1) Author
2) Title
3) Date of publication
4) Reprint (if it is a reprint)
5) Price
6) Publisher
   If the book is a paperback, that will be indicated, also: "pap."



The Subject Guide is useful for finding books in print on a specific topic. "See" and "See also" references are used, and close reading of book titles may be necessary. For example, some books dealing with Fascism in Italy appear under the heading, "Fascism." However, the most useful headings are "Fascism -- Italy" and our old friend: "Partito nazionale fascista." The user will find the latter heading by checking the "See also" reference under "Fascism."

At the end of Titles - Volume 2, is a list of publishers in alphabetical order with their addresses.

NOTE: Not all books in print are included in BIP. Titles issued since the most recent edition of BIP, as well as titles issued by very small or "alternative" presses (which publish some excellent books) may be found in other sources (see below)

Ref
Z
1215
.P972
(on Quick
Info Tables)

FORTHCOMING BOOKS. New York: R. R. Bowker.

Each issue provides a cumulative list of titles which have been purchased in the U.S.A. since the compilation of the current issue of Books In Print. Includes separate author and title listings; appears six times a year.

Ref
Z
1215
.A4x

ALTERNATIVES IN PRINT; Catalog of Social Change Publications. Compiled by the Task Force on Alternatives in Print, Social Responsibilities Round Table, American Library Association. San Francisco, Cal.: Glide Press.

This publication, according to the Introduction, is a "guide to publications available from non-profit anti-profit, counterculture, Third World and Movement groups." Format of the 1975-76 issue includes directions for using, list of subject headings, subject index, list of social change publications arranged by publisher, and address list of social change publishers.

BOOK REVIEW SOURCES

When you are not an expert in a subject area, you may need expert opinions in order to judge which books are best to use. Book reviews provide such opinions (or should) and also let the user know the point of view and scope of the book. This saves finding out that a book is inappropriate only after taking the time to read it.

Index
Area
Z
1219
C.96

BOOK REVIEW DIGEST. New York: Wilson, monthly with quarterly and annual cumulations. Cumulative subject-title index every five years (roughly).

Book Review Digest is one index to book reviews. Its special value is that it prints extracts from several reviews. Each extract captures the basic ideas of the original review. The number of words in the original review is indicated, so the user can tell how much has been cut out. BRD gives the user a chance to compare reviews and learn how the book was evaluated, in general, when it first appeared. Complete references to original reviews are included so that the user can locate them and read them in their entirety. A key to abbreviations of periodical names appears in the front of each volume.

Clifford Library has the Digest from 1905 to the present. Toward the front of each volume is a "List of Journals" indexed by the Digest: currently, it indexes about 70 periodicals. Most are general-interest publications, with a few scholarly journals mixed in.

Books are listed alphabetically by author, with subject and title indexes at the back of each volume. Reprinted books, like Germino's, are more likely to be included in the volume of the copyright year, or the following year, than in the year of publication.

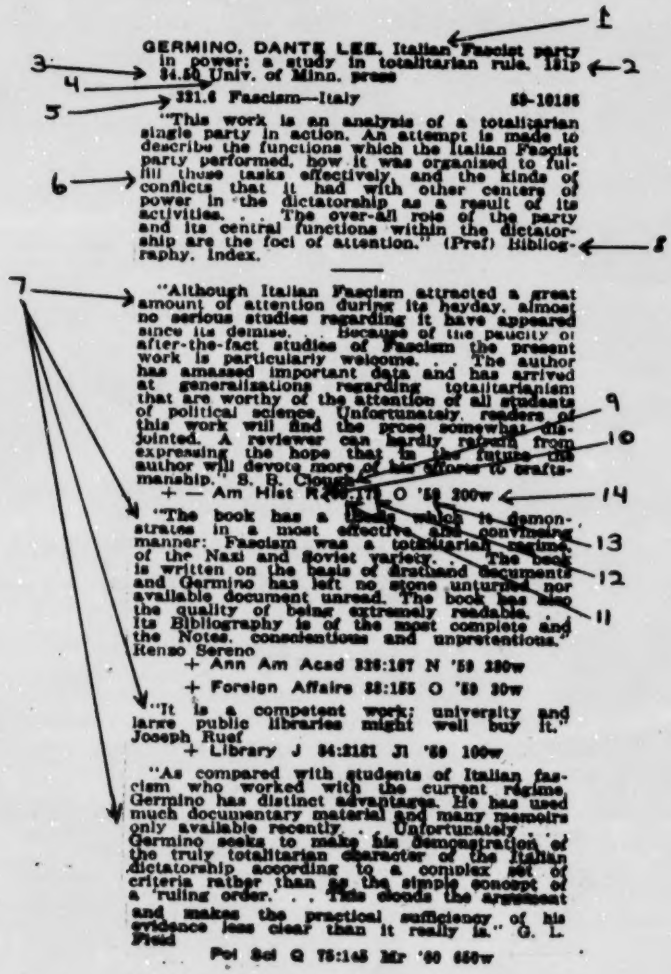
A book can be located by title or subject in the cumulative index if the approximate date of publication is known. If you know only the author's name, you may have to shop around a bit to find the right volume. Germino's book is included in the 1960 volume, one year after its copyright date (Book Review Digest is not as up-to-date as one might think).

The following information about the book is given:

1) title
2) number of pages } In the case of a reprint,
3) price } these will have changed.
4) publisher
5) subject
6) extract from the book itself, or from a review, telling the scope of the book
7) extracts from reviews
8) useful features

For each review, the following information is given:

9) name of the reviewer
10) name of the periodical in which it appeared
11) volume of the periodical
12) page number(s)
13) date
14) number of words in the original review


GERMINO, DANTE LEE. Italian Fascist party in power; a study in totalitarian rule. 1959 $4.50 Univ. of Minn. press
321.6 Fascism—Italy 59-10186
"This work is an analysis of a totalitarian single party in action. An attempt is made to describe the functions which the Italian Fascist party performed, how it was organized to fulfill these tasks effectively, and the kinds of conflicts that it had with other centers of power in the dictatorship as a result of its activities. . . . The over-all role of the party and its central functions within the dictatorship are the foci of attention." (Pref) Bibliography. Index.
"Although Italian Fascism attracted a great amount of attention during its heyday, almost no serious studies regarding it have appeared since its demise. . . . Because of the paucity of after-the-fact studies of Fascism the present work is particularly welcome. . . . The author has amassed important data and has arrived at generalizations regarding totalitarianism that are worthy of the attention of all students of political science. Unfortunately, readers of this work will find the prose somewhat disjointed. A reviewer can hardly refrain from expressing the hope that in the future the author will devote more of his efforts to craftsmanship." S. B. Clough
+ — Am Hist R 64:176 O '58 200w
"The book has a thesis which it demonstrates in a most effective and convincing manner: Fascism was a totalitarian regime, of the Nazi and Soviet variety. . . . The book is written on the basis of firsthand documents and Germino has left no stone unturned nor available document unread. The book has also the quality of being extremely readable. . . . Its Bibliography is of the most complete and the Notes, conscientious and unpretentious." Renzo Sereno
+ Ann Am Acad 328:167 N '59 230w
+ Foreign Affairs 38:155 O '59 30w
"It is a competent work; university and large public libraries might well buy it." Joseph Ruef
+ Library J 84:2181 Jl '59 100w
"As compared with students of Italian fascism who worked with the current régime, Germino has distinct advantages. He has used much documentary material and many memoirs only available recently. . . . Unfortunately . . . Germino seeks to make his demonstration of the truly totalitarian character of the Italian dictatorship according to a complex set of criteria rather than as the simple concept of a 'ruling order.' . . . This clouds the argument and makes the practical sufficiency of his evidence less clear than it really is." G. L. Field
Pol Sci Q 75:145 Mr '60 650w

To find reviews of a variety of books on a certain subject, the user should find the cumulated index for the time period in which s/he is interested. (Between cumulations, volumes must be checked year by year; the most recent cumulated index is for 1967-71.)

Cumulated indexes are at the back of annual bound volumes and are indicated on the spine of the volume. In the 1957-61 cumulated index (located at the back of the 1961 volume), we find this entry under "Fascism"!

Fascism

History

Cole, G. D. H. History of socialist thought, V5. (Ag '61)

Italy

Germino, D. L. Italian Fascist party in power. (Je '60)

This would tell us, if we didn't already know, to find reviews of Germino's book in the 1960 volume.

Index Area
Z
1035
A1
.C86

CURRENT BOOK REVIEW CITATIONS. New York: Wilson, monthly with annual cumulations.

CBRC is a new index to reviews on books in a wide variety of subject areas, and includes children's and young adults' books. Clifford Library has CBRC from 1976 to the present.

This source does not provide extracts from reviews, but it indexes many more periodicals than Book Review Digest does. BRD, you recall, indexes about 70; CBRC indexes 1200 periodicals, including general-interest publications and scholarly journals.

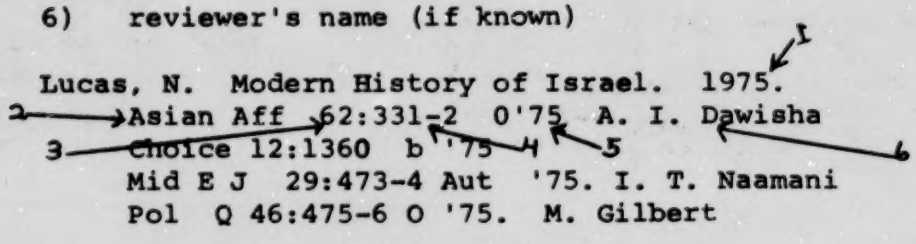
Each volume opens with a list of "Abbreviations of Periodicals Cited." Books are listed by author and title, but not by subject. Complete citations are given only in the Author section.

For example, if you need reviews on a book entitled Modern History of Israel, published in 1975, and you do not know the author's name, you may look it up in the 1976 Title Index and find this entry:

Modern History of Israel. Lucas, N.

You must then turn to "Lucas, N." in the Author Index. The following information will be given:

1) date of publication
2) journal title (abbreviated)
3) volume # of the journal
4) page number(s) of the review
5) date
6) reviewer's name (if known)



For book reviews published before 1976, you must use either Book Review Digest or Book Review Index (see below), which Clifford Library has from 1965-1975.

Index Area Z 1035 A1 B6

BOOK REVIEW INDEX. Detroit: Gale Research Company. Annual cumulations.

Clifford Library has this Index for 1965-1975. Book review citations are listed under authors' last names (not reviewers' names). Approximately 250 periodicals are indexed. For book reviews before 1965, consult Book Review Digest.

Index Area Z 1035 .A1 I63

AN INDEX TO BOOK REVIEWS IN THE HUMANITIES. Williamston, Michigan: Phillip Thomson. Annual.

This source indexes book reviews appearing in about 400 humanities journals. Book review citations are listed under authors' names (not under reviewers' names).

Ref.
Z
1224
C.6

CONTEMPORARY AUTHORS. Detroit: Gale Research, 1962 -- Annual. Cumulative index for all but the most recent volume.

This is one of the best sources of information on living authors. Articles are included about writers from many countries and subject areas, including relatively obscure writers who are omitted from other biographical sources. Included are personal information (birthdate and birthplaces; spouse; children; schools attended; home and office addresses, etc.); career information; a bibliography of "writings"; a description of work in progress, if any; and frequently, "Sidelights," which includes odds and ends of information on the author's hobbies and experiences, often in his or her own words. For some writers, biographical and/or critical sources are cited. The cumulative Index to Volumes 1- is a useful source of information in itself. All authors are listed alphabetically by last name with their birth-dates.

Among the books dealing with Fascism in Italy, cited in the Britannica bibliography, is The Italian Fascist Party: A Study in Totalitarian Rule by D. L. Germino. You might be interested in reading this book and want to learn something about the author's background. Contemporary Authors would be a good place to look for this information.

In the Cumulative Index is the following entry:

Germino, Dante (Lee) 1931- 53-56

"53-56" refers to numbers of Contemporary Author volumes which have been cumulated into one bound Contemporary Authors book. "53-56" appears on the spine of the book. Within each book, articles are arranged alphabetically by authors' last names.

A much more complete list of biographical sources, arranged by area of endeavor, is available on an Index table in the reference area and at the Information Desk.

Examples of other biographical sources are listed on next page.

Ref
Q
141
.A471

AMERICAN MEN AND WOMEN OF SCIENCE. 13th edition. New York: Bowker, 1976. 7 volumes.

The first six volumes provide basic biographical data for nearly 110,000 scientists. Information includes: personal, educational, and career data; memberships; research interests; addresses. The seventh volume consists of Discipline and Geographic Indexes.

Index
Area
Z
5301
.B5

BIOGRAPHY INDEX. New York: Wilson. Quarterly, with annual and 4-year cumulations.

This source indexes biographical articles appearing in many periodicals, as well as books. Articles are listed under the names of the biographees. At the back is an index of occupations.

Ref
CT
100
.C8

CURRENT BIOGRAPHY. New York: Wilson. Monthly; annual cumulations.

This source includes biographical essays on contemporary figures from all walks of life. A photograph and a bibliography accompany each article. Obituary articles, published upon the death of a celebrity, are very useful. Two cumulated indexes (1940-1970 and 1971-1976) are available.

Ref
CT
103
.M27

McGRAW-HILL ENCYCLOPEDIA OF WORLD BIOGRAPHY. New York: McGraw-Hill, 1973. 12 volumes.

Signed biographical essays on renowned figures from throughout the world and from all walks of life. Each article includes a picture of the biographee and a brief bibliography. The final volume contains an index and notes on contributors.

Ref
PN
771
K.86
and
Ref
PN
771
K.86s

TWENTIETH CENTURY AUTHORS and TWENTIETH CENTURY AUTHORS: FIRST SUPPLEMENT. Stanley J. Kunitz and Howard Haycraft, eds. (Supplement edited by Kunitz only)

The original volume, published in 1942, is now somewhat outdated. The Supplement adds new authors and updates old articles, but it was published in 1955 and is now outdated itself. Luckily, these sources are oldies but goodies. They are still fine sources for information on many authors and include: birth- and deathdates; biographical sketches; comments by the author, and critical comments for some entries; a bibliography of the author's published works.

Ref
E
176
.W642

WHO'S WHO IN AMERICA. Chicago: Marquis Who's Who, Inc.

This source provides brief biographical sketches of prominent living Americans in all walks of life, including politicians, academics, religious figures, writers, artists, entertainers, scientists, etc. Information given includes: personal and career data; association memberships; publications or exhibitions; home and office addresses. Front pages list "Standards of Admission" (how people are selected for inclusion) and a "Key to Information."

Ref
E
176
W.64

WHO WAS WHO IN AMERICA WITH WORLD NOTABLES. Chicago: Marquis Who's Who, Inc.

This source is similar to Who's Who, except that entries are for deceased Americans and non-Americans who have contributed in some way to American life or history. An historical volume covers figures back to 1607.

Ref
E
176
.W6424

WHO'S WHO IN AMERICAN POLITICS. New York: Bowker. Biennial.

Provides biographical sketches of approximately 20,000 men and women who are active in American politics. At the front are lists of names of: the President and Cabinet members; members of the current Congress; governors; state party chairpersons. At the back is a Geographical Index.

Ref
E
185.96
.W52

WHO'S WHO AMONG BLACK AMERICANS. Northbrook, IL: Who's Who Among Black Americans, Inc. Publishing Company.

This source provides biographical facts for approximately 10,000 black Americans. Information includes personal and career data, awards, publications, and addresses. Also included are: a "Sample Biography Keyed to Data" to assist the user in interpreting each entry; geographical and occupational indexes.

Ref
E
747
.W63

WHO'S WHO IN THE MIDWEST. Chicago: Marquis Who's Who, Inc. Biennial.

This source is similar to the first two, except that entries are limited to prominent figures in Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota,

Wisconsin, Manitoba, and Western Ontario. Many Mid-westerners who do not appear in Who's Who in America are included in this source.

Ref
CT
3260
W.5

WHO'S WHO OF AMERICAN WOMEN. Chicago: Marquis Who's Who, Inc. Biennial.

This source is similar to the other Who's Who sources, except that entries are limited to women.

Ref
PN
451
.W3

WORLD AUTHORS, 1950-1970, edited by John Wakeman. New York: Wilson, 1975.

This fascinating work is conceived as a second supplement to Twentieth-Century Authors. It includes authors from all countries and provides a lengthy personal statement by each, a photograph, a short biographical/critical essay, and a bibliography.

Index Area
AI
3
.R48
(on Index Tables)

READER'S GUIDE TO PERIODICAL LITERATURE. New York: Wilson, monthly with quarterly and annual cumulations.

The Reader's Guide is an index to periodical articles on a broad range of subjects. It indexes about 165 general-interest periodicals, which are listed in the front of each issue.

Clifford Library has the Reader's Guide from 1890 to the present.

For scholarly and technical articles, the user will need to use a more specialized index. A list of similarly-arranged, subject-specialized indexes, published by Wilson, appears on pages 46-49

Articles are listed in a combined author-subject index, giving the Reader's Guide a hodge-podged appearance, but making it extremely easy to use.

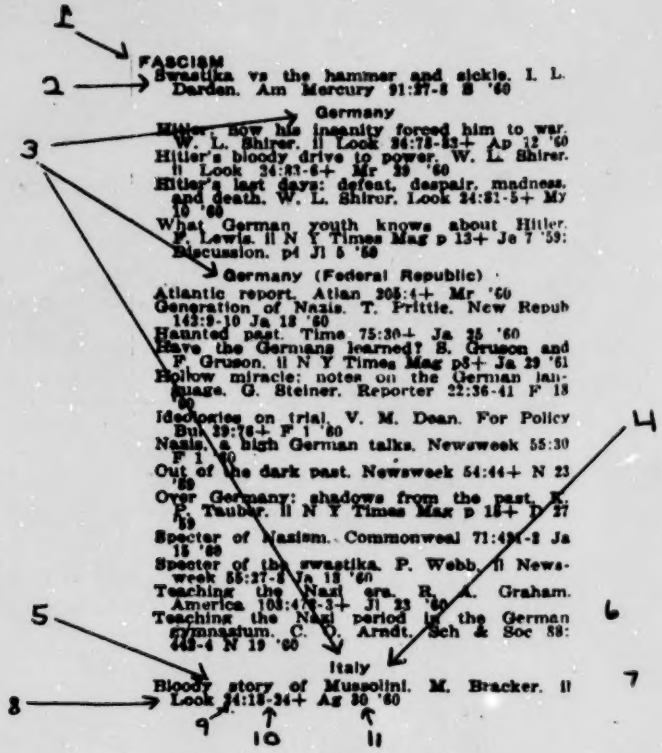
Looking for an article on Fascism in Italy in the 1959-61 volume, we find the following information:

1) subject heading
2) general articles
3) articles subdivided according to nation, and within these:
4) one article on Fascism in Italy, which may be useful

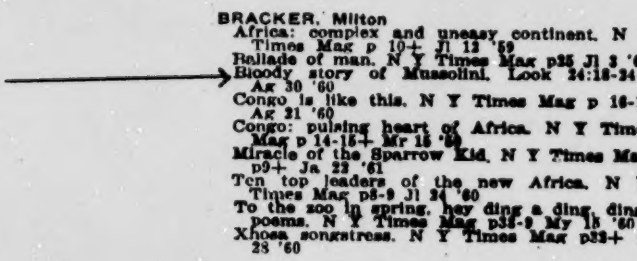
For each article cited, the following information is provided:

5) title
6) author
7) "il" if the article is illustrated
8) periodical in which it appears *
9) periodical volume
10) page number(s)
11) date (see next page)

*Note: abbreviated periodical titles are listed in full at front of index.


1
FASCISM
2
Swastika vs the hammer and sickle. I. L. Darden. Am Mercury 91:27-8 S '60
Germany
3
Hitler. How his insanity forced him to war. W. L. Shirer. il Look 24:78-83+ Ap 12 '60
Hitler's bloody drive to power. W. L. Shirer. il Look 24:83-6+ Mr 29 '60
Hitler's last days: defeat, despair, madness, and death. W. L. Shirer. Look 24:81-5+ My 10 '60
What German youth knows about Hitler. F. Lewis. il N Y Times Mag p 13+ Je 7 '59: Discussion. p4 Jl 5 '60
Germany (Federal Republic)
Atlantic report. Atlan 205:4+ Mr '60
Generation of Nazis. T. Prittie. New Repub 142:9-10 Ja 18 '60
Haunted past. Time 75:30+ Ja 25 '60
Have the Germans learned? B. Gruson and F. Gruson. il N Y Times Mag p8+ Ja 29 '61
Hollow miracle: notes on the German language. G. Steiner. Reporter 22:36-41 F 18 '60
Ideologies on trial. V. M. Dean. For Policy Bul 29:7-8+ F 1 '60
Nazis, a high German talks. Newsweek 55:30 F 1 '60
Out of the dark past. Newsweek 54:44+ N 23 '59
Over Germany: shadows from the past. E. P. Tauber. il N Y Times Mag p 16+ D 27 '59
Specter of Nazism. Commonweal 71:434-8 Ja 15 '60
Specter of the swastika. P. Webb. il Newsweek 55:27-8 Ja 18 '60
Teaching the Nazi era. R. A. Graham. America 103:476-3+ Jl 23 '60
Teaching the Nazi period in the German gymnasium. C. O. Arndt. Sch & Soc 88: 448-4 N 19 '60
4
5
6
Italy
7
Bloody story of Mussolini. M. Bracker. il Look 24:18-34+ Ag 30 '60
8
9
10
11

The author entry for the same article looks like this:


BRACKER, Milton
Africa: complex and uneasy continent. N Y Times Mag p 10+ Jl 12 '59
Ballade of man. N Y Times Mag p25 Jl 3 '60
Bloody story of Mussolini. Look 24:18-34+ Ag 30 '60
Congo is like this. N Y Times Mag p 16-17 Ag 21 '60
Congo: pulsing heart of Africa. N Y Times Mag p 14-15+ Mr 13 '60
Miracle of the Sparrow Kid. N Y Times Mag p9+ Ja 22 '61
Ten top leaders of the new Africa. N Y Times Mag p8-9 Jl 24 '60
To the zoo in spring, hey ding a ding, ding: poems. N Y Times Mag p38-9 My 15 '60
Xhosa songstress. N Y Times Mag p33+ F 28 '60

Remember: Learning how to use Reader's Guide is the key to a whole series of subject-specialized Wilson indexes! Don't ignore them! They are listed below:

Index Area Z 7913 .I7 (on Index Tables)

APPLIED SCIENCE AND TECHNOLOGY INDEX. Monthly, annual cumulations.

Periodical articles appearing in approximately 300 journals are indexed by Subject only. Subject fields covered are: aeronautics and space science; automation; chemistry; construction; earth sciences; electricity and electronics; engineering; industrial and mechanical arts; materials; mathematics; metallurgy; physics; telecommunications; transportation.

Index Area Z 5937 .A78

ART INDEX. Monthly, annual cumulations.

Articles appearing in approximately 150 art journals are listed in a combined Author-Subject Index. Book reviews are listed in a separate Author-Title Index at the back of each issue. Subject fields covered are: archaeology; architecture; art history; arts and crafts; city planning; fine arts; graphic arts; industrial design; interior design; landscape design; photography; films.

Index Area Z 5301 .B5

BIOGRAPHY INDEX. Quarterly, 4-year cumulations.

Periodical articles and books providing biographical information are listed under names of biographies. An Occupations Index follows the main index. Approximately 600 general-interest and specialized periodicals are indexed.

Index Area Z 5073 .A46 (on Index Tables)

BIOLOGICAL AND AGRICULTURAL INDEX. New York: Wilson. Monthly; annual cumulations.

Articles appearing in journals which cover the biological and agricultural sciences and related fields are indexed by Subject only.

Index Area Z 7164 C.81 B983 (on Index Tables)

BUSINESS PERIODICALS INDEX. Monthly, annual cumulation.

Articles appearing in approximately 250 business journals are indexed by subject only. Book reviews are listed in a combined Author-Title Index at the back of each issue

Index Area Z 6675 N.7 C.8 (on Index Tables)

NURSING AND ALLIED HEALTH INDEX. Glendale, CA: Glendale Adventist Medical Center. Monthly; annual cumulation. Note: Prior to January, 1977, the title of this index was CUMULATIVE INDEX TO NURSING LITERATURE.

This source indexes approximately 200 nursing and health journals in a Subject Index. Book Reviews, nonprint media, and pamphlets are listed in separate sections at the back. Since 1971, the annual volume has included a list of subject headings, on yellow pages, at the very back.

This source is of interest not only to nurses. Articles on many popular topics appear in nursing journals such as: air pollution; abortion; birth control; euthanasia; natural childbirth; child abuse; drug addiction; many others.

Index Area Z 5813 E.23 (on Index Tables)

EDUCATION INDEX. Monthly, annual cumulation.

Articles appearing in approximately 200 education journals are listed in a combined Author-Subject Index.

HUMANITIES INDEX
SOCIAL SCIENCES INDEX

Until 1974, these were combined:
1907-March, 1965: International Index
April, 1965-March, 1974: Social Sciences and Humanities Index

Index Area AI 3 .H8x (on Index Tables)

HUMANITIES INDEX. Quarterly, annual cumulations.

This source lists articles in a combined Author-Subject Index. About 250 humanities journals are indexed. This is a good source of specialized, scholarly articles. Subject fields covered include: archaeology; classical studies; area studies; folklore; history; language and literature; literary and political criticism; performing arts; philosophy; religion and theology. Book reviews are listed in a separate Author-Title Index at the back of each issue.

Index Area AI 3 .S64 (on Index Tables)

SOCIAL SCIENCES INDEX. Quarterly, annual cumulations.

This source also lists articles in a combined Author-Subject Index. About 260 journals in the social sciences are indexed. Subject fields include: Anthropology; area studies; economics; environmental science; geography; law and criminology; medical sciences; political science; psychology; public administration; sociology. Book reviews are listed in a separate Author-Title Index at the back of each issue.

Index Area ML 118 M.84

MUSIC INDEX. Detroit: Information Coordinators. Monthly; annual cumulations for 1949-1972.

This source indexes approximately 350 English- and foreigh-language music journals in a combined Subject-Author Index. Book reviews are listed in the main body of the index under "Book Reviews."

Index Area Z 7163 .P91 (on Index Tables)

P.A.I.S. New York: Public Affairs Information Service. 44 weekly issues; cumulated quarterly and annually; annual author index.

P.A.I.S. is a selective Subject Index to books, government documents, and articles appearing in approximately 1,000 periodicals of all types. Emphasis on materials containing factual and statistical information.

Index Area Z 7401 .G4x (on Index Tables)

GENERAL SCIENCE INDEX. New York: Wilson. Monthly; annual cumulations.

This source began publication in July, 1978. It is a Subject Index to periodical articles in all of the sciences, including psychology. The periodicals indexed are English-language and relatively non-technical. A good place to begin a search for current scientific information.

ABSTRACTING SOURCES

Abstracting sources act as indexes to periodical articles, and sometimes to books, papers, and dissertations as well. They differ from Reader's Guide to Periodical Literature and many other indexes in that they provide abstracts (summaries) of the materials listed.

Index Area BF 1 .P65 (on Index Tables)

PSYCHOLOGICAL ABSTRACTS. Washington, D.C.: American Psychological Association. Monthly; semi-annual cumulated subject index.

This source indexes approximately 850 psychological journals, books, and technical reports. Abstracts (summaries) are provided for each citation and are grouped under broad subject headings ("Developmental Psychology", "Educational Psychology", etc.) At the back of each issue is an Author Index and Brief Subject Index. A more detailed cumulative subject index is provided twice each year.

Suppose you wished to find general information on mental retardation. You might check the Table of Contents at the front of Psychological Abstracts, in order to locate the broad subject area where relevant citations would appear.

TABLE OF CONTENTS

	abstract number	page number
EXPERIMENTAL SOCIAL PSYCHOLOGY	2278	275
Group & Interpersonal Processes	2296	277
Social Perception & Motivation	2323	280
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TREATMENT AND PREVENTION	2541	305
Psychotherapy & Psychotherapeutic Counseling	2556	307
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Encounter Group & Sensitivity & Human Relations Training	2599	311
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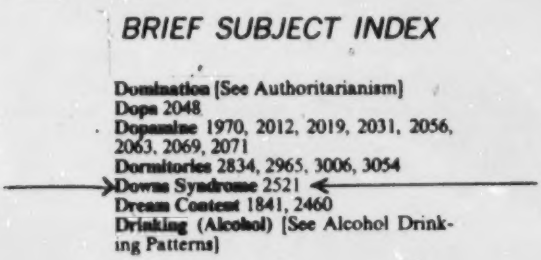
Counseling & Social Casework	2673	319
Hospital Programs & Institutionalization	2680	319
Rehabilitation & Penology	2686	320
Drug & Alcohol Rehabilitation	2701	321

In this case, "Physical and Psychological Disorders -- Learning Disorders and Mental Retardation" would be the most relevant heading (see previous page). You might turn to abstract (summary) number 2503 on page 301 and scan all 21 abstracts in that section.

However, you are more likely to need information on a specific topic--for example, Down's Syndrome (a disease causing mental retardation) in children.

In this case (if a cumulated index was not yet available for the issue of Psychological Abstracts you were using), you would turn to the Brief Subject Index at the back of the issue and check under "Down's Syndrome":

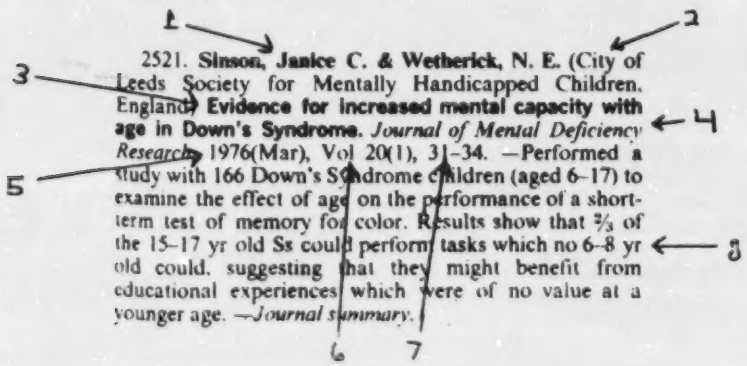


BRIEF SUBJECT INDEX

Domination [See Authoritarianism]
Dopa 2048
Dopamine 1970, 2012, 2019, 2031, 2056, 2063, 2069, 2071
Dormitories 2834, 2965, 3006, 3054
Downs Syndrome 2521
Dream Content 1841, 2460
Drinking (Alcohol) [See Alcohol Drinking Patterns]

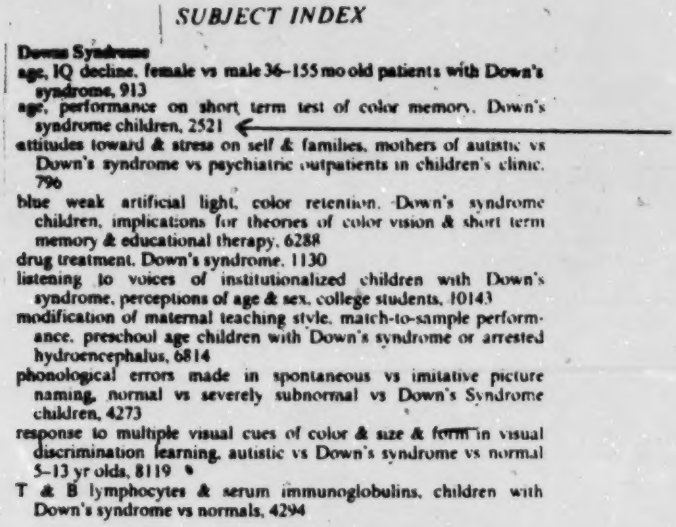
"2521" refers to the abstract number, not the page number. Turning back to number 2521, you would find an abstract for study on the mental capacity of Down's Syndrome victims. Each abstract provides the following information:

1) author(s)
2) institutional affiliation of the author(s) (where they work, that is)
3) Title of the journal article
4) Title of the journal
5) Date of the journal
6) Volume and number of the journal
7) Page numbers
8) Abstract (summary)



2521. **Sinson, Janice C. & Wetherick, N. E.** (City of Leeds Society for Mentally Handicapped Children, England) **Evidence for increased mental capacity with age in Down's Syndrome.** *Journal of Mental Deficiency Research*, 1976(Mar), Vol 20(1), 31–34. —Performed a study with 166 Down's Syndrome children (aged 6–17) to examine the effect of age on the performance of a short-term test of memory for color. Results show that ⅔ of the 15–17 yr old Ss could perform tasks which no 6–8 yr old could, suggesting that they might benefit from educational experiences which were of no value at a younger age. —*Journal summary.*

Of course, many more articles on Down's Syndrome are listed in the semi-annual cumulated Subject Index. Also, each entry is more detailed. Note the entry for the same Down's Syndrome article in the cumulated index:



SUBJECT INDEX

Down's Syndrome
age, IQ decline, female vs male 36–155 mo old patients with Down's syndrome, 913
age, performance on short term test of color memory, Down's syndrome children, 2521
attitudes toward & stress on self & families, mothers of autistic vs Down's syndrome vs psychiatric outpatients in children's clinic, 796
blue weak artificial light, color retention, Down's syndrome children, implications for theories of color vision & short term memory & educational therapy, 6288
drug treatment, Down's syndrome, 1130
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modification of maternal teaching style, match-to-sample performance, preschool age children with Down's syndrome or arrested hydroencephalus, 6814
phonological errors made in spontaneous vs imitative picture naming, normal vs severely subnormal vs Down's Syndrome children, 4273
response to multiple visual cues of color & size & form in visual discrimination learning, autistic vs Down's syndrome vs normal 5–13 yr olds, 8119
T & B lymphocytes & serum immunoglobulins, children with Down's syndrome vs normals, 4294

Unless you are using a very recent issue of Psychological Abstracts, which is not yet covered by a cumulated index, you should always use the cumulated semi-annual subject index. It will save you time and provide you with a better indication of the contents of the articles cited.

If, after reading an abstract, you decide that the article will be useful to you, you should check the rectangular, light green Periodical Holdings List to see whether Clifford Library has the journal you need. It is especially important to check the list when you are working with an abstracting source or a subject-specialized periodical index (for example, Social Sciences Index or Business Periodicals Index). Although we have many of the journals indexed in these sources, there are many others that we don't have. Several copies of the Periodical Holdings List should be scattered around the reference area. If you don't see one, ask at the Information Desk, where a copy is always available.

If we don't have a necessary journal, check with a librarian about the possibility of obtaining the article through Interlibrary Loan.

A chart attached to one of the index tables shows how to use Psychological Abstracts.

Examples of other abstracting sources are listed on pages 53-55.

Index Area Z 1236 .A48

AMERICA: HISTORY AND LIFE. Part A. Santa Barbara, Cal.: Clio Press. 3/year; annual cumulated subject and author indexes.

This source abstracts (summarizes) or cites articles on North American history and life appearing in approximately 1,900 English- and foreign-language periodicals. About 700 of these are published in the U. S. or Canada. Relevant books containing separate articles are also abstracted or cited.

Citations and abstracts are grouped by region and period. Author and Subject Indexes appear at the back of each issue. Cumulated Author and Subject Indexes are published each year.

"Part B" lists book reviews only and is published twice each year.

Index Area QH 301 .B37

BIOLOGICAL ABSTRACTS. Semi-monthly; semi-annual cumulative index.

This important work is an abstracting service indexing articles in more than 5,000 periodicals published in 90 different countries. Titles of the articles are given in the original language with an English translation. The abstracts (short summaries) of the articles are in English and are usually signed. Each issue of Biological Abstracts contains abstracts of journal articles in areas of both theoretical and applied biology. These abstracts are arranged by section and subsection with subject (BASIC), author, systematic, generic, and cross indexes.

BASIC (Biological Abstracts Subjects in Context) is an indexing technique using computer methods. Each significant word of a journal article title is indexed and alphabetically positioned to the center of a line which includes several words preceding and following the keyword.

Other features include a list of new books and periodicals. This list appears in each semi-monthly index. An annual "List of serials with word abbreviations," formerly appearing in Biological Abstracts, has been superceded by BIOSIS, an annual listing of periodicals indexed and their title abbreviations.

Biological Abstracts is now published semi-monthly with semi-annual cumulative indexes.

Index Area P 87 .C6x (on Index Tables)

COMMUNICATION ABSTRACTS. Quarterly. 1978-

This is the best available index to reports of research in communications. 250 abstracts (summaries) are published in each issue. Of these, approximately 200 refer to journal articles and 50 to books.

At the front of each issue, abstracts are grouped by broad subject area ("Advertising"; "Communication Theory"; "Interpersonal", etc.) At the back are Author and Subject Indexes. This source began publication in 1978.

Index Area Z 7753 A.5

INDEX TO RELIGIOUS PERIODICAL LITERATURE. Chicago: American Theological Library Association. Semi-annual (twice a year); biannual (two-year) cumulations.

This source indexes approximately 250 journals dealing with religion. Articles are listed at the front in a Subject Index, with full bibliographical information. You may then turn to the Abstract Section, toward the back. Under the author's name you will find an abstract (summary) of any article listed in the Subject Index. At the very back of each volume is a Book Review Index.

Index Area HV 1 .A2 (on Index Tables)

SOCIAL WORK RESEARCH & ABSTRACTS. Albany, N.Y.: National Association of Social Workers. Quarterly; annual cumulated Subject and Author Indexes (in Winter issue).
Note: Prior to Summer, 1977, the title of this source was: ABSTRACTS FOR SOCIAL WORKERS.

Social Work-related articles appearing in approximately 200 social sciences journals are indexed in this source. Since Fall 1977, dissertations are also indexed. Abstracts (summaries) are provided for the journal articles and dissertations. These are grouped under broad subject headings ("Fields of Service"; "Social Policy and Action"; "The Profession"; etc.) Subject and author indexes appear at the back of each Winter issue.

Index Area HM 1 .S67

SOCIOLOGICAL ABSTRACTS. San Diego: Sociological Abstracts, Inc. Monthly.

Scholarly journals in the social sciences are indexed in this source.

Abstracts (summaries) are provided for journal articles. These are grouped under broad subject headings ("Culture and Social Structure"; "Sociology of Religion," etc.).

A "Key-word" Subject Index and an Author Index appear at the back of each issue.

Index Area
Z
7962
.W65
(on Index Tables)

WOMEN STUDIES ABSTRACTS. Rush Publishing Co. Quarterly; annual cumulated index.

This is the best source of information on subjects especially related to women. Entries are grouped by broad subject heading ("Employment"; "Sexuality"; "Literature and Art", etc.) Abstracts are provided for only a small proportion of the entries, which include references to books, periodical articles, dissertations, and unpublished papers. At the back is a Subject Index with references to entry numbers. When an abstract is provided for an entry, an A is appended to the entry number. At the back of each Winter issue is an Index for the entire year.

PERIODICALS: WHAT'S AVAILABLE AND WHERE ARE THEY?

After using the periodical indexes and abstracts described in this booklet, you will probably have a long lsit of articles on your topic. But as you know, or will soon learn, some of those articles will probably not be available at Clifford Library. To find out what we do have, check the Periodical Holdings List, which lists all periodicals held by the library, alphabetically by title. This list also indicates the dates for which we have each periodical, and where it is indexed. Several copies of the list, bound in rectangular light green cardboard covers, are usually strewn around the reference area. If you don't see one, ask at the Information Desk, where a copy is always available. If you find that we have a periodical which you need, it should be located on the ground floor, on the shelves, alphabetically by title. All or some issues may be on microfilm; if so, a wooden block on the shelf should indicate the dates for which it is on microfilm. The Multi-Media Room, where microfilm and microfilm readers are kept, is also on the ground floor (on your left as you go downstairs). If the article you need is on microfilm, give the person on duty in the Multi-Media Room the title and date of the periodical you need. S/he will get the microfilm for you, set you up at a machine, and give you all the help you need.

If a periodical is on the Holdings List, but you can't find it, don't walk away in despair (or disgust!) . . . Speak to the worker in the Multi-Media Room or a Librarian upstairs. Very often, they can conjure it up for you!

If Clifford Library does not have a needed periodical, you can check another periodicals list to see if it is available locally. Periodicals in Evansville Libraries, bound in stiff orange paper covers, this lists alphabetically by title periodicals held by the public library, Willard, or ISUE. Dates for which each title is held are indicated. You can then go to the appropriate library and use the periodical there. (Unfortunately, we cannot do Interlibrary Loan within Evansville, so you must go to the local library yourself.)

If the periodical is not on either list, and it is of a medical or psychological nature (e.g., many of the journals indexed in the nursing indexes or Psychological Abstracts), it may be available through the local hospital libraries or Mead Johnson. Because Clifford Library belongs to a "consortium" including these medical libraries, we have a list of their periodical holdings and can obtain a free photocopy of the needed article within a few days, if one of the consortium libraries has the journal. The consortium holdings list is at the Information Desk; don't hesitate to ask about it!

Now--if a journal is not available anywhere in Evansville, you can still obtain any needed article (or book) through Interlibrary Loan. This will take some time--depending upon where the item is. It may also involve a fee--although in most cases, there is no fee for books and only a 10¢ per page photocopying fee for articles. So--if you start working on your papers early, you should have time to obtain whatever you need through Interlibrary Loan. Ask a librarian at the Information Desk about this service! Following is a sample ILL form.
(A chart attached to the post in the reference area explains how to use the Periodical Holdings List.)

INTERLIBRARY LOAN REQUEST FORM

Clifford Library and Learning Resources, University of Evansville

Name:_____

Address:_____

Telephone:_____ Date of request:_____

Not needed after:_____

BOOK REQUEST

Author, full name:_____

Title, in full:_____

Place, publisher, date and edition:_____

Library of Congress card #:_____

Are you able to varify the existence of this publication? If you can cite a source, please give full information.

PERIODICAL article request

Periodical, full title:_____

Periodical, volume & number, complete date:_____

Author (full name) of the article:_____

Title of the article:_____

Page numbers of the article:_____

Verified in:_____

Are you able to verify the existence of this publication? If you can cite a source, please give full information:

If the lending library will not send the periodical but will send photocopies of the article, do you want photocopies?_____

In initiating this request, the patron agrees to pay any and all costs charged by the lending library.

Received_____ Notified_____

NOTICE

WARNING CONCERNING COPYRIGHT RESTRICTIONS

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material.

Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.

This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

Index
Area
AI
21
N.44

THE NEW YORK TIMES INDEX. New York, published twice monthly with annual cumulations. Includes some black-and-white news photographs.

As the title indicates, this is an index to articles published in The New York Times. Clifford Library has the Index from 1894 to the present. The New York Times newspaper is also available in the library, on microfilm, from 1894 to the present.

Through the Index you can locate news articles on a specific subject or event, then go to the Microform Room (on the bottom floor of Clifford Library) and read the entire article with an easy-to-use microfilm reader. There is always someone in the Microform Room to help you.

The Index includes obituaries of well-known people, which are often good sources of biographical information.

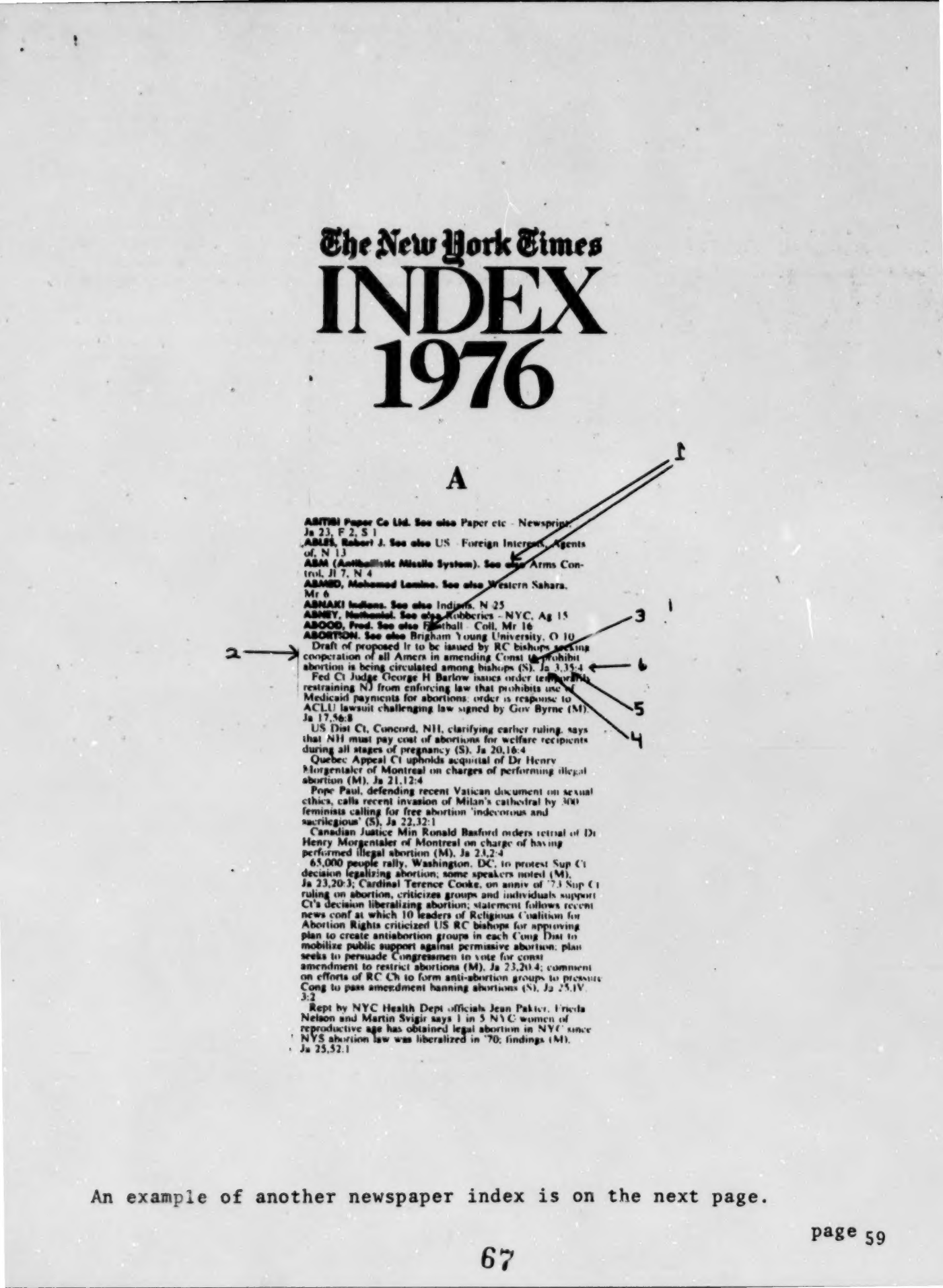
References to articles are arranged alphabetically by subject; personal names are included as subjects (e.g., "Kissinger," "Hearst," etc.) Many articles are summarized in a few sentences.

A "key to Abbreviations" appears at the front of the Index. On the other side of the "Key" page is a guide entitled "How to Use the New York Times Index."

Information on a specific article may include:

1) "See also" reference to related article(s)
2) summary of content
3) approximate length of the article
   (L) = long article of over 2 columns
   (M) = medium-length article of up to 2 columns
   (S) = short article of half a column or less
4) date
5) page number
6) column number

(A chart attached to the stack where the New York Times Index is shelved explains how to use it.)



The New York Times
INDEX
1976

A

ABITIBI Paper Co Ltd. See also Paper etc - Newsprint
Ja 23, F 2, S 1
ABLES, Robert J. See also US - Foreign Interests, Agents of, N 13
ABM (Antiballistic Missile System). See also Arms Control, Jl 7, N 4
ABMED, Mohamed Lamine. See also Western Sahara, Mr 6
ABNAKI Indians. See also Indians, N 25
ABNEY, Nathaniel. See also Robberies - NYC, Ag 15
ABOOD, Fred. See also Football - Coll, Mr 16
ABORTION. See also Brigham Young University, O 10
Draft of proposed ltr to be issued by RC bishops seeking cooperation of all Amers in amending Const to prohibit abortion is being circulated among bishops (S), Ja 3,35:4
Fed Ct Judge George H Barlow issues order temporarily restraining NJ from enforcing law that prohibits use of Medicaid payments for abortions; order is response to ACLU lawsuit challenging law signed by Gov Byrne (M), Ja 17,56:8
US Dist Ct, Concord, NH, clarifying earlier ruling, says that NH must pay cost of abortions for welfare recipients during all stages of pregnancy (S), Ja 20,16:4
Quebec Appeal Ct upholds acquittal of Dr Henry Morgentaler of Montreal on charges of performing illegal abortion (M), Ja 21,12:4
Pope Paul, defending recent Vatican document on sexual ethics, calls recent invasion of Milan's cathedral by 300 feminists calling for free abortion 'indecorous and sacrilegious' (S), Ja 22,32:1
Canadian Justice Min Ronald Basford orders retrial of Dr Henry Morgentaler of Montreal on charge of having performed illegal abortion (M), Ja 23,2:4
65,000 people rally, Washington, DC, to protest Sup Ct decision legalizing abortion; some speakers noted (M), Ja 23,20:3; Cardinal Terence Cooke, on anniv of '73 Sup Ct ruling on abortion, criticizes groups and individuals support Ct's decision liberalizing abortion; statement follows recent news conf at which 10 leaders of Religious Coalition for Abortion Rights criticized US RC bishops for approving plan to create antiabortion groups in each Cong Dist to mobilize public support against permissive abortion; plan seeks to persuade Congressmen to vote for const amendment to restrict abortions (M), Ja 23,20:4; comment on efforts of RC Ch to form anti-abortion groups to pressure Cong to pass amendment banning abortions (N), Ja 25,IV, 3:2
Rept by NYC Health Dept officials Jean Parker, Frieda Nelson and Martin Svigir says 1 in 5 NYC women of reproductive age has obtained legal abortion in NYC since NYS abortion law was liberalized in '70; findings (M), Ja 25,52:1

An example of another newspaper index is on the next page.

Index Area HG 1 .W26

THE WALL STREET JOURNAL INDEX. Princeton, N.J.: Dow Jones. Annual.

A subject index to the Wall Street Journal newspaper, which emphasizes news of interest to business people. It is divided into two parts: (1) corporate news (indexed by company name) and (2) general news. Very brief summaries of content accompany most citations.

This is an excellent source of information for business-related topics, because the articles listed are readily available. Clifford Library has the Wall Street Journal on microfilm from 1965 to the present.

OTHER NEWS SOURCES

Ref JK 1 .C15

CONGRESSIONAL QUARTERLY. WEEKLY REPORT. Washington, DC: Congressional Quarterly, Inc. Weekly; annual cumulated index.

This is a good, quick source of political information. News articles are arranged under broad subject headings (e.g., "Congress and Government"; "Education"; "Law Enforcement and Judiciary"; etc.) A subject index appears at the back of each volume.

Ref JK 1 .C663

CONGRESSIONAL QUARTERLY ALMANAC. Washington, DC: Congressional Quarterly. Annual.

This source summarizes all Congressional activity which took place during the year. Information is arranged under broad subject headings ("Consumer Policy:, "Health Policy", "Transportation and Communications", etc.) Special sections give the numbers of Public Laws acted upon by Congress; a record of all Congressional votes; and the complete texts of Presidential Messages to Congress. The CQ Weekly Report often gives references to previous CQ Almanacs.

Ref KF 49 .C65

CONGRESS AND THE NATION. 1945/1964- Washington: Congressional Quarterly Service. 1965-

Offers a survey of United States politics and government bases on material from The CQ Almanac (see above) and other sources. A good overview of information available from Congressional Quarterly Service.

Contents: v. 1, 1945-1964; v. 2, 1965-1968; v. 3, 1969-1972; v. 4, 1973-1976. Index at back of each volume.

Ref
JK
1021
.C56

CONGRESSIONAL QUARTERLY'S GUIDE TO CONGRESS. 2nd ed. Washington: Congressional Quarterly Service. 1976.

Covers the origins, history and procedure of Congress. The guide is divided into seven main sections: Origin and development of Congress; Powers of Congress; Congressional Procedures; Housing and support of Congress; Congress and the electorate; Pressures on Congress; Qualification and conduct of members. Index.

Ref
D
410
F.3

FACTS ON FILE: Weekly World News Digest With Cumulative Index. New York: Facts on File, Inc. Weekly, annual cumulated index.

This is an excellent source of news summaries and obituaries of well-known people. Areas covered include world and national political news, the economy, the environment, sports, science, and the arts. The annual subject index is detailed and easy to use. After the index, at the back of each yearly volume, is a section of "Instructions for Use."

INDEXES TO LITERARY WORKS

Ref
PN
4321
G.8

GRANGER'S INDEX TO POETRY. Sixth Edition. New York: Columbia University Press, 1973.

Clifford Library also holds the third, fourth, and fifth editions of Granger's, but the sixth edition indexes many more recent anthologies.

Granger's provides access to poems published in poetry anthologies only. Periodicals and collections of poetry by one author are not indexed. Granger's consists of a Title and First Line Index, an Author Index, and a Subject Index. At the front of the book is a page of "Explanatory Notes." You may be able to use Granger's effectively by reading this page. Otherwise, ask a librarian for help.

Ref
Z
1231
.P7
I47

INDEX OF AMERICAN PERIODICAL VERSE. Metuchen, NJ: Scarecrow. Annual.

A great many poems are published in periodicals each year, from general-interest magazines like Harper's to "little" magazines like 13th Moon. This is the only index to these poems. They are listed,

by title, under poets' names. There is no title index, so to find a poem you must know the poet's name. Note that indexing is about two years behind: the 1976 index was published in 1978.

Ref
Z
5781
o.8

INDEX TO PLAYS IN COLLECTIONS, by John H. Ottemiller. Metuchen, New Jersey: Scarecrow, 1971.

Plays published in anthologies, from 1900-1970, are listed by author and title. No Subject Index is provided. Plays published in periodicals, in collections by one author, or separately, are not included.

Ref
Z
5781
P.53

PLAY INDEX, 1949-1972. New York: Wilson. 4 volumes.

Plays published in anthologies, collection by one author, or separately, are listed in a combined Subject-Author-Title Index, with full information under the Author entry only. Information includes a brief plot summary for many of the plays indexed.

Ref
Z
5781
K.43

INDEX TO PLAYS IN PERIODICALS, by Dean H. Keller. Metuchen, NJ: Scarecrow, 1971.

Includes Author and Title Indexes to plays found in 103 periodicals. Complete information is given under the Author entry only. Both full-length and one-act plays are included.

Ref
Z
5917
.S5
C62

SHORT STORY INDEX. Annual, 5-year cumulations.

Short stories published in anthologies, collections by one author, or periodicals, are indexed in a combined Author-Title-Subject Index, with full information under the Author entry only.

NOTE: In the reference area, on index tables and at the Information Desk, are the following 3 instructional pamphlets:

"How to Find Poetry and Criticism of Poetry"
"How to Find Plays and Criticism of Plays"
"How to Find Short Stories and Short Story Criticism"

INDEX TO SPEECHES

Ref
A1
3
S.85
1966
Sup.
1966-1970

SPEECH INDEX. 4th edition and Supplement. Metuchen, NJ: Scarecrow, 1966; 1972.

Subtitles: "An Index to collections of World famous orations and speeches for various occasions."

Speeches, from earliest times through 1970, are listed by subject and speakers' names. A title index

appears at the back. The 4th edition indexes 259 collections of speeches; the 4th edition supplement indexes an additional 58 collections.

INDEXES TO ART REPRODUCTIONS

Ref
N
7225
H.38

ART IN TIME, by Patricia Pate Havlice. Metuchen, NJ: Scarecrow, 1970.

An index to all pictures in the "Art" section of Time magazine, from the first number of volume I in 1923, to the last issue of volume 94, in 1969. Reproductions are arranged under artists' names. Titles are followed by an indication of the type of work, and whether it is pictured in black and white or color. There is no title index, so to locate an art work, you must know the artist's name.

Ref
N
7525
H.48
1974

INDEX TO ART REPRODUCTIONS IN BOOKS. Compiled by the Hewlett-Woodmere Public Library under the direction of Elizabeth W. Thomson. Metuchen, NJ: Scarecrow, 1974.

55 collections of reproductions are indexed. Citations are arranged under artists' names. Each citation gives the title of the painting, period, size of the reproduction, and whether it is in color or black and white. A title index appears at the back of the book.

See also: Art Index and Encyclopedia of World Art

TITLE INDEX

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Alternatives in Print 36
America: History and Life 53
American Heritage Pictorial Atlas of U.S. History . . . 19
American Men and Women of Science 42
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Facts on File 61
Forthcoming Books 36

General Science Index 49
Granger's Index to Poetry 61
Grove's Dictionary of Music and Musicians 26
Grzimek's Animal Life Encyclopedia 26
Guide to Consumer Markets 15

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Index of American Periodical Verse 61
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Inter-Library Loan form 57
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Agriculture

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Anthropology

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See also: "Social Sciences" sources

Art

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Art Index
Encyclopedia of World Art
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Biology

Biological Abstracts
Biological and Agricultural Index
See also: "Science" sources

Black Studies

Negro Almanac
Who's Who Among Black Americans

Business

Business Periodicals Index
Dictionary of Business, Finance and Investment
Guide to Consumer Markets
Rand McNally Commercial Atlas and Marketing Guide
Wall Street Journal Index

Colleges

College Handbook
Peterson's Annual Guide to Undergraduate Study
Peterson's Annual Guides to Graduate Study

Education

Dictionary of Education
Education Index
Encyclopedia of Education

Films

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Foreign Languages

Cassell's bilingual dictionaries

Geography

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Webster's New Geographical Dictionary

Government

Almanac of American Politics
Congress and the Nation
Congressional Quarterly Almanac
Congressional Quarterly Weekly Reports
Congressional Quarterly's Guide to Congress
P.A.I.S.
United States Government Manual
Who's Who in American Politics
Worldmark Encyclopedia of Nations
See also: "Social Sciences" sources

History

America: History and Life
American Heritage Pictorial Atlas of U. S. History
Historical Statistics
See also: "Humanities" and "Social Sciences" sources

Humanities

Humanities Index
Index to Book Reviews in the Humanities
See also: names of individual Subject areas

Law

Black's Law Dictionary

Literature

Contemporary Authors
Dictionary of Literary Terms
Granger's Index to Poetry
Index of American Periodical Verse
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Stedman's Medical Dictionary
Nursing and Allied Health Index

Music

Grove's Dictionary of Music and Musicians
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Science

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Social Work

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Speeches

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Women Studies

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Women's Rights Almanac
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